

THE COUNCIL



There will be a meeting of the Council at 9.30am on Monday 19 November 2012 in Committee Room 2, The Council House.

There will be refreshments available outside the room from 9.20am.

Registrar and Secretary
12 November 2012

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Council. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Items in Section C are for information only. Any member of the Council may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 15 November 2012. Reserved items appear in Section D.

2. MINUTES

To confirm
the minutes of the meeting held on 15 October 2012 (Enclosed).

3. STATEMENTS BY THE CHAIR

4. STATEMENTS BY THE VICE-CHANCELLOR

SECTION A: ITEMS FOR DISCUSSION AND ACTION

*A1. FINANCIAL STATEMENTS

To report
that the Audit Committee (16 November 2012) will have considered:

- (a) the draft Financial Statements 2011-12 and
- (b) the Auditors' report on the audit and the financial statements, including the draft letter of representation

To consider
a confidential recommendation from the Audit Committee

- (1) that the Financial Statements, subject to any amendments recommended by the Audit Committee, for the year ended 31 July 2012 in the form in which they will be presented to the Court and published externally, including the Treasurer's report which forms an integral part of the statements, be approved. COU12D019 (Divider A)

COU12A002

- (2) that the letter of representations concerning the University's compliance with relevant laws and regulations be approved. See Appendix 2 of COU12D020 (Divider B)

(The financial statements will also be reviewed in draft together with the draft Treasurer's report, by the Finance Group at its meeting on 14 November 2012.)

*A2. FINANCIAL FORECASTS

To consider

a confidential report from the Director of Finance which incorporates summary financial forecasts update to reflect the 2011/12 outturn. The outturn for 2011/12 and the current year forecast will then be submitted to HEFCE. COU12D021 (Divider C)

A3. AUDIT COMMITTEE

To consider

the Annual Report of the Committee and this is subject to any amendments required at the Audit Committee Meeting on 16th November 2012. *Please note the appendices are confidential.* COU12D022 (Divider D)

To confirm

the signature of the annual assurance return. COU12D023 (Divider E)

*A4. NEW RESIDENCES DEVELOPMENT

To report

that Council has approved in principle development of an additional 250 bedrooms on campus. COU11M006 (Minute 66).

To consider

the confidential detailed investment appraisal documents for the development of the additional bedrooms. COU12D024 (Divider F).

*A5. NPH LLP

To consider

a confidential report from the Registrar and Secretary. COU12D025 (Divider G). *Papers and the relevant minute regarding this item will not be circulated to Ms L McGillivray.*

*A6. UNIVERSITY CAMPUS SUFFOLK

To receive

a confidential report from the Vice-Chancellor and the Registrar and Secretary regarding the future of University Campus Suffolk. COU12D026 (Divider H).

COU12A002

SECTION B: ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Items in Section B contain recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Any member of the Senate may ask for an item from Section B to be moved to Section A by contacting the Secretary before 5pm on Thursday 15 November 2012.

*B1. STUDENT CENSUS REPORT

To report
the confidential results of the latest student number count. COU12D027 (Divider I)

*B2. FINANCE GROUP

To receive
a confidential report from the Finance Group meeting which took place on 12 November 2012. COU12D028 (Divider J). *This item will be incorporated in a second circulation due to the timing of the meetings.*

*B3. HEFCE ASSESSMENT OF RISK

To receive
a confidential letter from the Higher Education Funding Council (HEFCE) identifying the Funding Council's risk assessment of the University. COU12D029 (Divider K)

B4. INVESTMENT DOCUMENTS

To consider
a proposal for Power of Attorney to be granted in respect of investment documents. COU12D030 (Divider L).

B5. ORDINANCES

To consider

- (1) The recommendation for a change in Ordinance 5 in respect of the Deans' attendance at Council meetings.
- (2) The recommendation for a change in Ordinance 5 in respect of confidentiality.

COU12D031 (Divider M)

*B6. COUNCIL MEMBERSHIP COMMITTEE

To consider
the confidential recommendation contained within the report from the Council Membership Committee. COU12D032 (Divider N)

COU12A002

B7. GRADUATE STUDENTS' ASSOCIATION

To consider

a nomination for the post of Returning Officer for the Graduate Students' Association. COU12D033 (Divider O)

SECTION C: ITEMS FOR REPORT

Items in Section C are for information only. Any member of the Committee may ask for an item from Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 15 November 2012.

C1. ITEMS FOR REPORT

To receive

the following Items for Report. COU12D034

- (1) Sealings

C2. DATES OF MEETINGS

To report

- (1) that the date of the next Council meeting is Monday 21 January 2013 - 10.30am

- (2) that the dates of future Council meetings are:

Monday 11 March 2013 - 10.30am

Monday 20 May 2013 - 2pm

Monday 24 June 2013 - 10.30am

SECTION D: RESERVED AGENDA

****D1 SENIOR OFFICERS' REMUNERATION COMMITTEE**

To receive

the confidential and reserved report of the Senior Officers' Remuneration Committee on 2 July 2012. COU12D035 (Divider P)