

# THE COUNCIL



## Minutes of the meeting held on 10 October 2011

- Present: The Chairman of the Council (Mr R. Jewson) (in the Chair), the Vice-Chancellor (Professor E.D.J. Acton), the Pro-Vice-Chancellors (Professor D.J. Richardson and Professor T. Ward), the Treasurer (Mr J. Sisson), Sir Richard Dales, Mr D. Edwards, Mr G. Jones, Ms V. Keller-Dorsey, Professor N. Norris, Dr K. Skoyles Professor C. Waddams and the Student Representatives (except for business marked \*\*) (Mr R. Bloomer and Mr M Myles).
- With: The Registrar and Secretary, the Director of Planning (Mr I. Callaghan), the Director of Finance (Mr S. Donaldson), the Senior Assistant Registrar (Dr L. Moulard) and the Senior Administrative Assistant (Committee Office) (Mrs R. Phillips).
- In attendance: The Executive Deans of Faculty (Professor D. Peters Corbett, Professor I. Harvey, Professor P. Gilmartin and Professor N. Ward).
- Apologies: Ms L. McGillivray, Mr S. Thompson and Mr D. White (until 12.30pm)

### 1. MINUTES

Confirmed

the minutes of the meeting held on 27 June 2011.

### 2. STATEMENTS BY THE CHAIR

The Chair announced the sad news that Patricia Whitt, the founding Vice-Chancellor's PA, who had maintained a long association with the University had recently died.

The Chair welcomed the new members of Council to their first meeting.

### 3. STATEMENTS BY THE VICE-CHANCELLOR

There were no statements from the Vice-Chancellor.

### \*4. VICE-CHANCELLOR'S QUARTERLY REPORT

This minute is confidential and attached as a separate sheet.

### \*5. INITIAL STUDENT NUMBER COUNT

This minute is confidential and attached as a separate sheet.

### \*6. NORWICH RESEARCH PARK

This minute is confidential and attached as a separate sheet.

## COU11M001

COU-M2  
10.10.2011  
Min.7

### 7. LOCAL ENTERPRISE PARTNERSHIP

Received

a paper regarding the Local Enterprise Partnership and its role in the green agenda and relationship with the University. (A copy is filed in the Minute Book, ref. COU11D004)

(It was noted that it was very early days for the new LEPs and currently very little funding is available to the LEPs or from the LEPs but that they could potentially access funding streams from the business rates. At this stage it was important that the University maintained a presence with the LEP.)

### 8. ORDINANCES

Noted

that there have been minor updates made to the Ordinances recently outlined in the document attached. (A copy is filed in the Minute Book, ref. COU11D006)

### 9. COUNCIL: TERMS OF REFERENCE AND MEMBERSHIP 2011-12

Received

the terms of reference and membership of the Committee 2011-12. (A copy is filed in the Minute Book, ref. COU11D007)

### 10. RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

Received

statements of the University's policies on reserved areas of business and confidentiality. (A copy is filed in the Minute Book, ref. COU11D008)

### 11. HEFCE ACCOUNTS DIRECTION

Received

a copy of HEFCE circular letter 20/2011: HEFCE's Accounts Direction to higher education institutions for 2011-12 financial statements and revised Accounts Direction for 2010-11. (A copy is filed in the Minute Book, ref. COU11D009)

### 12. ITEMS FOR REPORT

Received

a report. (A copy is filed in the Minute Book, ref. COU11D010)

(1) Sealings

### \*13. COUNCIL EFFECTIVENESS REPORT

This minute is confidential and attached as a separate sheet.