

Lead times for data/telephony installs & moves

Jan 2008

The following are the standard minimum lead times from our contractors with respect to installation AND moves of points in University buildings. These times are subject to extension on the grounds of workload (be it on site or at another of their customers), ill-health, material lead times and customary/statutory holidays. These timeframes should, however, give an idea of minimum notifications of works.

Survey and Estimating:

This is assuming full information provided including plans & user requirements.

Size of install	Example	Time for quote/survey
Small	1 room	2 days
Medium	1 floor (up to 100 duals)	1 week
Large	1 full building	2 weeks

From Order being received by contractor:

Type of cabling	Number of points	Lead time from order
CAT5e cabling	1 dual	2 weeks
	2 – 5 duals	3 weeks
	5 – 30 duals	6 weeks
	30+ duals	3 weeks *
	* usually requires network equipment	8 weeks
Single mode fibre	Standard pull	4 weeks
Multi mode fibre	Standard pull	4 weeks
Telephone extensions	1 – 3 lines	1 week
	4 – 10 lines	4 weeks
	11 – 100 lines	6 weeks

Note that cabling/telephony repairs are always prioritised ahead of installations and moves - this may have an impact on delivery. Long fibre pulls or complex installations may take longer to resource.

**** Note: any in-house delays in authorising orders (i.e. between survey/estimating and placement of order) are NOT included above.**