

Students who are new entrants to the University from 1st August 2018

2018-19 FEE LIABILITY CUT-OFF DATES FOR WITHDRAWALS AND INTERCALATIONS

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first two weeks of your course**, you will not be liable for tuition fees. If you withdraw after that date, or begin a period of intercalation after that date, you will be charged tuition fees *pro rata*, as follows:

PLEASE NOTE: Fee liabilities will be calculated on either the date of withdrawal/interruption or the last date of recorded attendance, whichever is earliest.

Full-time undergraduates and all taught postgraduates

| | |
|--|-------------|
| 8 October 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

Fees charged for Repeat Periods of Study

Full-time undergraduate and taught postgraduate students undertaking a repeat period of study of 6 weeks or more will be charged an additional 25% of the annual fee.

All Research postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within one month of commencing your course you will not be liable for tuition fees. If you withdraw, or begin a period of interruption, after that date you **will be** charged tuition fees based on each month (or part thereof) that you have completed.

Part-time undergraduates

Autumn Semester Modules – if you decide to withdraw from a module before the end of Week 5 of the semester (*26 October 2018*) you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be liable for *half* of the module fee.

Spring Semester Modules – if you decide to withdraw from a module before the end of Week 5 of the semester (*15 February 2019*) you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be liable for *half* of the module fee.

Year Long Modules – if you decide to withdraw from a module within the **first two weeks of study**, you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be charged *pro rata* as follows:

| | |
|--|-------------|
| 8 October 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

Part-time taught postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first two weeks of your course**, you will not be liable for tuition fees. If you withdraw after that date, or begin a period of interruption after that date, you will be charged tuition fees *pro rata*, as follows:

| | |
|--|-------------|
| 8 October 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

In some schools of study fees for postgraduate taught students are charged by the module. This mainly applies to courses in the Faculty of Medicine and Health Sciences, the School of Education and Lifelong Learning and the School of Social Work. Where this is the case the following policy will apply regarding withdrawals and interruptions:

Single Semester Modules – if you decide to withdraw or interrupt your studies prior to completing 50% of the module no module fee will be due. If you complete 50% or more before withdrawing or interrupting, you will be charged half of the module fee.

Year Long Modules – if you decide to withdraw or interrupt whilst undertaking a year long module you will be charged pro rata as follows:

| | |
|-----------------------|-----------------------|
| Term 1 (or part term) | 25% of the module fee |
| Term 2 (or part term) | 50% of the module fee |
| Term 3 (or part term) | full module fee |

Courses commencing in January

Please note: Students registered on the two year part-time course will be invoiced in January in each year of the course

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first two weeks of your course**, you will not be liable for tuition fees. If you withdraw, or begin a period of interruption, after that date you will be charged tuition fees *pro rata*, as follows:

| | |
|---------------------------------|-----------|
| 28 January 2019 – 26 April 2019 | 25% fees |
| 27 April 2019 – 31 August 2019 | 50% fees |
| 01 September 2019 – course end | full fees |

August 2017

Students whose course commenced prior to 1st August 2018:

2018-19 FEE LIABILITY CUT-OFF DATES FOR WITHDRAWALS AND INTERCALATIONS

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study **on or before 31st October 2018**, you will not be liable for tuition fees. If you withdraw after that date, or begin a period of interruption after that date, you **will be** charged tuition fees *pro rata*, as follows:

PLEASE NOTE: Fee liabilities will be calculated on either the date of withdrawal/interruption or the last date of recorded attendance, whichever is earliest.

Full-time undergraduates and all taught postgraduates

| | |
|--|-------------|
| 1 November 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

Fees charged for Repeat Periods of Study

Full-time undergraduate and taught postgraduate students undertaking a repeat period of study of 6 weeks or more will be charged an additional 25% of the annual fee.

All Research postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within one month of commencing your course you will not be liable for tuition fees. If you withdraw, or begin a period of interruption, after that date you **will be** charged tuition fees based on each month (or part thereof) that you have completed.

Part-time undergraduates

Autumn Semester Modules – if you decide to withdraw from a module before the end of Week 5 of the semester (*26 October 2018*) you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be liable for *half* of the module fee.

Spring Semester Modules – if you decide to withdraw from a module before the end of Week 5 of the semester (*15 February 2019*) you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be liable for *half* of the module fee.

Year Long Modules – if you decide to withdraw from a module on or before 31 October 2018 you will not be liable for fees for the module. However, if you withdraw from a module after that date, you will be charged *pro rata* as follows:

| | |
|--|-------------|
| 1 November 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

Part-time taught postgraduates

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study on or before 31 October 2018 you will not be liable for tuition fees. If you withdraw after that date, or begin a period of interruption after that date, you **will be** charged tuition fees *pro rata*, as follows:

| | |
|--|-------------|
| 1 November 2018 – 13 January 2019 | 25% of fees |
| 14 January 2019 – 28 April 2019 | 50% of fees |
| 29 April 2019 – end of 2018-19 academic year | full fees |

In some schools of study fees for postgraduate taught students are charged by the module. This mainly applies to courses in the Faculty of Medicine and Health Sciences, the School of Education and Lifelong Learning and the School of Social Work. Where this is the case the following policy will apply regarding withdrawals and interruption:

Single Semester Modules – if you decide to withdraw or interrupt your studies prior to completing 50% of the module no module fee will be due. If you complete 50% or more before withdrawing or interrupting, you will be charged half of the module fee.

Year Long Modules – if you decide to withdraw or interrupt your studies whilst undertaking a year long module you will be charged pro rata as follows:

| | |
|-----------------------|-----------------------|
| Term 1 (or part term) | 25% of the module fee |
| Term 2 (or part term) | 50% of the module fee |
| Term 3 (or part term) | full module fee |

Courses commencing in January

Please note: Students registered on the two year part-time course will be invoiced in January in each year of the course

If for any reason you decide to withdraw from the University or if you are permitted to have an interruption to your period of study within the **first five weeks of your course**, you will not be liable for tuition fees. If you withdraw, or begin a period of intercalation, after that date you **will be** charged tuition fees *pro rata*, as follows:

| | |
|----------------------------------|-----------|
| 17 February 2019 – 26 April 2019 | 25% fees |
| 27 April 2019 – 31 August 2019 | 50% fees |
| 01 September 2019 – course end | full fees |

December
2017