

[REDACTED]

22 October 2014

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_14-206)

We have now considered your request of 09 October 2014 for information relating to students attending counselling at the University. Thank you for your confirmation of 14 October that data relating to students who have sought counselling from University counselling services would meet your requirements.

As requested, we have provided our response in the accompanying Excel spreadsheet 'FOI_14-206 Appendix A'.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

You have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address.

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Ellen Paterson
Information Policy and Compliance Manager
University of East Anglia