

[REDACTED]

09 October 2014

Dear [REDACTED]

**FREEDOM OF INFORMATION ACT 2000 – INFORMATION REQUEST  
(Our ref: FOI\_14-196)**

We have now considered your request of 26 September 2014 for information relating to the purchase of electrical material and our consideration of future energy efficiency and electrical work.

On this occasion, we have determined that the cost of finding and assembling some of the requested information – specifically your two questions regarding the estimated total annual spend on electrical materials for estates and facilities and the top 10 lines used – will exceed the ‘appropriate limit’ as defined by section 12 of the Act and the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004/3244.

The ‘appropriate limit’ of £450, which equates to 18 hours’ work, relates to a request in its entirety. If the University cannot locate, retrieve and extract some or all of the requested information within the 18 hours, we are not obliged to retrieve any of the requested information.

As noted in our email to you of 26 September, given the imprecision of the first two questions, the nature of the information and the manner in which it is filed, we believe that it will be impossible to locate, retrieve and extract the requested information within the statutory limit of 18 person-hours across our institution.

I am sorry we are unable to provide an answer to your request on this occasion. However, we would be happy to consider a new or revised enquiry as a new request under the terms of the Act based on our proposal to you for a revised request as outlined in my emails of 26 September and 02 October 2014.

You have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address.

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner’s Office.

You also have a subsequent right of appeal to the Information Commissioner’s Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer  
Information Policy and Compliance Manager  
University of East Anglia