



University of East Anglia

Information Services Directorate

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06 October 2016

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_16-198)**

Thank you for your information request of 03 October 2016. Our response is as follows:

*'In the last 5 years between 30 Sept 2011 and 30 Sept 2016:*

*'A) How many requests for information did the university receive that fell under the Freedom of Information Act 2000 or the Environmental Information Regulations 2004?'*

Answer: 1159

*'B) How many of the request over this period did the university refuse, as it would cost too much or take too much staff time to deal with the request, the request is vexatious or the request repeats a previous request from the same person?'*

Answer: 73

*'C) How many of times over this period were refusals overturned after an internal review or appeal to the Information Commissioner?'*

Answer: One refusal was partially overturned.

*'D) How many of the request over this period did the university withhold information due to exemptions contained in the acts?'*

Answer: 216, including partial exemptions.

*'E) How many times over this period was your decision to withhold information overturned after an internal review or appeal to the Information Commissioner?'*

Answer: Six times, including decisions which were partially overturned. Our response to one further request is currently under investigation with the Information Commissioner's Office.

With regard to our responses to questions C and E, these figures are correct to the best of our knowledge, however, in accordance with our records retention schedule<sup>1</sup>, we no longer hold full records relating to our earlier requests.

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<sup>1</sup> <https://portal.uea.ac.uk/documents/6207125/7105351/ISD%20BRRS.pdf>

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Ellen Paterson  
Information Policy and Compliance Manager  
University of East Anglia