



University of East Anglia

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[REDACTED]

16 November 2015

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_15-209)**

We have now considered your request of 23 October 2015 for information regarding the mobile phone contracts held by this University. Our response is on pages 2-3 of this letter, together with a copy of your request, and we hope this will meet your requirements.

Please note that we have read your request as asking for the information contained in the listed questions and not simply whether our rolling contract is “...*still the same or have contracts been put into place now?*”

It is not possible, however, to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University holds no relevant information for question 6 of your request for the reasons noted below.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

You have the right of appeal against this response. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner’s Office.

You also have a subsequent right of appeal to the Information Commissioner’s Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer  
Information Policy and Compliance Manager  
University of East Anglia

## Response to Freedom of Information Act 2000 request (FOI\_15-209)

*I want to make a Freedom of Information request, could you please send me the following information with regards to the organisation's Mobile Phones. You may have received the same request in the past and this information sent has now expired and I require an update as soon as possible for the following information:*

*If there is more than one provider please split all the information including the annual average spend, number of users, duration, contract dates and internal contact details.*

1. *Network Provider(s) - Please provide me with the network provider name*

Vodafone Corporate

2. *Annual Average Spend- Can you please provide me with the average annual spend over the 3 years. If this is a new contract can you please provide the estimated annual spend.*

The average annual spend over the last 3 years has been £99,102.09.

3. *Number of Users- Number of connections for each network provider.*

There are 665 connections in the current contract.

4. *Duration of the contract- please state if the contract also include contract extensions for each provider.*

Each mobile is initially set up with a 24 month contract. Existing numbers are under contract for 29 months from the commencement of the contract. The contract allows for an extension but users can simply carry on with the existing agreement as it stands.

5. *Contract Start Date- please can you provide me with the start date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement.*

The contract was renewed with Vodafone on 18 February 2015.

6. *Contract Expiry Date- please can you provide me with the expiry date of the signed agreement. Please do not provide me with the framework contract date i require the contract dates of the signed agreement. If the contract is rolling please state.*

### ***[Information not held - s.1(1)(a), Freedom of Information Act]***

There is no specific contract end date as the contract is ongoing, with existing numbers under contract for 29 months and new numbers under contract for 24 months.

7. *Contract Review Date- Please can you provide me with a date on when the organisation plans to review this contract.*

Based on the response to question 5 above, the first estimated review date would be March 2017.

8. *The person within the organisation responsible for this particular contract. Can you send me the full contact details Contact Name, Job Title, Contact Number and direct email address for each network provider? If full contact details cannot be provided please send me the actual job title.*

The person responsible for this contract is Mr Steve Whitehead, Procurement Officer. (Tel: 01603-592402; email: [s.whitehead@uea.ac.uk](mailto:s.whitehead@uea.ac.uk))

*If the supply of mobile phones is provided by an external organisation please state the name of the organisation, the number of users (Connections of your organisation only) and the name of the network provider.*

Not applicable as we source our own mobile phones via the current contract.

*Please can you provide me with the latest information- If the organisation's is currently out to tender please can you also state the approx. date of award along with the information above.*

Not applicable as contract is currently not out to tender.

*Also if contract in the response has expired / rolling please can you provide me with further information if available of the organisation's plans going forward with regards to mobiles and the current status?*

Our plans going forward are as stated above; the contract was renewed in February 2015 with existing numbers on a 29 month term and new numbers on a 24 month term. The contract will be reviewed no earlier than March 2017.

*If this contract was awarded within the past three months can you please provide me with a shortlist of suppliers that bid on the contract?*

Not applicable as the contract was awarded more than 3 months ago.