

5. Project support

If you are new to project management within ISD, there is help available from the ISD Project Manager as follows. The ISD Project Manager:

- will provide Project Managers with proactive monitoring of the management of a project through the project lifecycle. This will be conducted via informal ad hoc meetings held as necessary.
- will provide Project Managers with instructions on the use of a tool or technique (as described in Section 3) on occasions where it was felt useful or necessary to address a need in the management of a project.
- may on occasion organise a meeting of PMs to discuss issues coming to light in the more routine monitoring of project progress, or where there is seen to be a benefit of group training in a particular tool or approach requiring further clarification.
- will provide a Quality Assurance check at key stages in the project lifecycle such as the project plan, stage review and post project review.
- will act on requests from ISDMT (or the project board) to work with the PM to address any concerns or issues about the management of the project raised following board meetings or review of project highlight reports.

Contact the ISD Project Manager as follows:

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