



Police Registration

To register for the first time:

- [Download the application form](#) (or from the Norfolk Constabulary website below)
- **Fill it in and print it off with the following documents:**

Passport

BRP

2 passport sized
photos

Registration of £34-cash

only

UEA Offer letter or CAS

Campus card

Proof of address

Financial Sponsorship

Letter (if applicable)

To make an appointment:

- Book your appointment online at <https://uea-police-appointments.appointlet.com>
- If no appointment are available, please check back in 24-48 hours for new appointment times
- All police registration appointments will take place at the INTO UEA Building.

Please go to The Mezzanine on the floor between INTO Reception and INTO Café at least 10 minutes before your appointment.

If you go to the ISAT website, you use the links to access the appointments and application form.

<https://portal.uea.ac.uk/documents/6207125/6567667/Police+Registration.pdf/96369954-0762-4e0b-8418-b436466fd1ad>

For all details and requirements

Visit the Norfolk Constabulary website

www.norfolk.police.uk/services/foreign-nationals-registration

It is **YOUR** responsibility to register with the police and to ensure your certificate is kept up to date, as it is a requirement of your visa. The Norfolk Constabulary is responsible for registering and issuing your police registration certificate and the availability of the Nationality Clerk.

When you register with the police, you receive a Police Registration Certificate. It is an important document that you need to keep safe and up to date with any changes.

This is a legal requirement.

Updating your Police Registration Certificate

It is your responsibility to update your Police Registration Certificate when required.

You must update your certificate whenever:

- You get a new visa
- You move addresses (off-campus only. If you move on-campus to a different residence, you do not need to update your certificate)
- You change your degree course. This includes moving from INTO to UEA
- You get a new passport

- You change your name or any other personal details such as marital status or nationality

People from the follow countries are required to register with the police:

Afghanistan	Bolivia	Israel	Moldova	Saudi	Ukraine
Algeria	Brazil	Jordan	Morocco	Arabia	UAE
Argentina	China	Kazakhstan	North	Sudan	Uzbekistan
Armenia	Colombia	Kirgizstan	Korea	Syria	Yemen
Azerbaijan	Cuba	Kuwait	Oman	Tajikistan	
Bahrain	Egypt	Lebanon	Palestine	Tunisia	
Belarus	Georgia	Libya	Peru	Turkey	
	Iran		Qatar	Turkmenistan	
	Iraq		Russia		

For more information on Police Registration go to www.gov.uk/register-with-the-police.

December 2018