

Go home to get your visa

If you have lost your passport and visa whilst on holiday (not in your home country), you may prefer to travel to your home country, once you have got a new passport or temporary travel document, and apply for a Tier 4 vignette transfer from there. It can take several weeks to get a replacement visa and it may be safer and cheaper for you to travel home and apply once you are back with your family.

Travel Insurance

If you have travel insurance, it may cover replacement passports and visas, so save all your receipts for translations, postage, and the passport and visa replacement fee. Your insurance might also cover your hotel bills and living costs whilst you are stuck abroad. Check the details of your travel insurance policy carefully.

Applying for a Vignette Transfer Replacement Tier 4 visa to return to the UK

Once you have your new passport / temporary travel document you will need to apply for a replacement Tier 4 visa, this is called a VIGNETTE TRANSFER.

This will be a thirty day, single entry visa, so you can only use it once to return to the UK. Once you get back to UEA, contact ISAT to help you get a Biometric Residence Permit (BRP) type visa to show the rest of your Tier 4 leave.

Important differences in applying for a vignette transfer Tier 4 visa

- You will need to use your old CAS number. If you do not have this, email ISAT and we will send it to you.
 - Make it clear on your form that you are applying for a replacement (vignette transfer) Tier 4 visa because your T4 visa was lost or stolen. You can do this in the free text at the end of the form.
 - You will need to print a confirmation of studies letter from your Evision account to show you are a current student at UEA.
 - You will not need to give evidence about your finances, but you may be asked to prove this.
3. Apply for the Tier 4 Vignette transfer visa. In most countries, you apply online at www.visa4uk.fco.gov.uk.
- a. When applying online, you will need to create a profile with a username and password.
 - b. Next click on 'Apply for myself' and enter your personal information in the 'Application Details' section.

c. In the section 'Select Visa Type' answer the questions as below:

Select Visa Type

Please select the correct visa category. When you select the visa category you want, we will ask you a series of questions to ensure you are applicable.

Reason for Visit	Other	▼	*
Visa Type	Others	▼	*
Visa Sub Type	Vignette Transfer	▼	*

Complete the application and follow the instructions on how to apply. You should also include information to say that you are using a CAS from your previous visa application, as you are applying for a replacement vignette transfer visa.

- d. You will need to attend an interview at a visa application centre. This process can vary in different countries. In some countries, they may offer a premium service, which will be quicker but cost more. To find a visa application where you are visit www.gov.uk/find-a-visa-application-centre.

Supporting documents you may need

1. Passport/temporary travel document
2. Photos – UK Passport sized
3. Previous CAS
4. Confirmation of Studies Letter - from your Evision account
5. Police Report and translation
6. Application fee for a Tier 4 vignette transfer visa (you may pay this online)

You will need to use original documents if possible. You may be able to submit documents that have been scanned or copied, but you must print them off.

All documents must be in English or translated into English if needed. You should be able to find local official translators online. You can find the UK Visa and Immigration department requirements for translations on our [Translation Services Information Guide](#) to ensure you get all the correct details on your translations.

4. Once you are back at UEA, you will need to apply to UKVI for a visa to show the rest of your Tier 4 leave. ISAT can help you with this once you are back at UEA