



In the event of an evacuation emergency

- The alarm will sound and flashing lights will alert carrel users.
- Leave immediately and follow fire exit signs and staff directions to your nearest fire exit.
- Do not use lifts, which will not be functioning.



- If you are unable to exit the library, make your way to a refuge area, which will be safe until emergency services arrive. Refuge areas (safe for 30 minutes in the event of a fire) are in the lobby by the lift, on the stairwell at the far (West) end of the building; and in the library extension, on every floor.
- Each refuge area has a communication panel that can be used to talk to emergency services and Security staff. Simply press the button to speak; release to listen.
- Evacuation chairs are available on all refuge stairwells. You will need to wait for trained staff to arrive in order to help you evacuate using the chair.
- Assemble well away from the building.



Please inform Reception staff if you may have difficulty evacuating.

