

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 23 January 2019, in Committee Room 2, the Council House.

There will be refreshments outside the room from 1.50 pm.

Michele Pavey
Learning & Teaching Manager
16 January 2019

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 21 January 2019. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Learning and Teaching Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/learning-and-teaching-committee>

2. MINUTES

To confirm
the Minutes of the meeting held on 28 November 2019 (**PAGE 1**)

3. STATEMENTS BY THE CHAIR

OfS Report on the Analysis of Degree Classifications Over Time LTC18D062 (**PAGE 13**)

4. DECLARATIONS OF CONFLICTS OF INTEREST (IF ANY)

5. REPORT OF CHAIR'S ACTION TAKEN SINCE THE LAST MEETING

To receive

a report of action taken by the Chair of LTC since the last meeting. LTC18D063 (**PAGE 65**)

New Course Proposals:

- 1) Prescribing for Pharmacists (credit only)
- 2) NBS new UG courses and changes to course structure.
- 3) Double degree in International Relations with Ritsumeikan University, Japan

Regulatory amendments:

- 4) City College Norwich: amendment to the Norfolk Regulatory Framework

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. UPDATE ON DEGREE APPRENTICESHIPS

To note

The confidential progress to date on establishing apprenticeship programmes. LTC18D064 (**PAGE 67**)

*A2. UPDATE ON DEGREE APPRENTICESHIPS IN THE SCHOOL OF HEALTH SCIENCES

To consider

an oral report on current and planned degree apprenticeships in HSC

A3. STUDENTS' ACCESS TO EXAMINATION SCRIPTS

To consider

the following recommendations arising from a review of a pilot enabling students to access their examination scripts:

- 1) to continue with the practice that students may access their scripts via their Hub;
- 2) access to May/June scripts would be available until the end of the third week of the following Autumn semester;
- 3) Hub staff to continue to monitor the demand.

LTC18D065 (**PAGE 71**)

A4. ANNUAL MODULE AND COURSE REVIEW – UNDERGRADUATE COMPLIANCE REPORT 2017/18

To consider

an update report on compliance with undergraduate annual module and course review in 2017-18. LTC18D066 (**PAGE 73**)

A5. ANNUAL MODULE AND COURSE REVIEW 2017/18: TAUGHT POSTGRADUATE COMPLIANCE REPORT

To consider

a report on compliance with taught postgraduate annual module and course review in 2017-18. LTC18D067 (**PAGE 77**)

A6. NEW AWARDS AND NEW COURSE PROPOSALS

To consider

approval of the following new course proposals

CMP

MSc Cyber Security
LTC18D068 (**PAGE 79**)

DEV

BA International Development (with a Foundation Year)
BA Geography and International Development (with a Foundation Year
LTC18D069 (**PAGE 131**)

HSC

MSc Speech and Language Therapy
LTC18D070 (**PAGE 191**)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. AMENDMENTS TO THE FITNESS FOR STUDY PROCESS

To consider

approval of amendments to the process outlined below:

- 1) in 7.2 amendment of the panel make-up such that the panel comprises: A senior manager from Student Services as Chair; the Head of Wellbeing and the relevant Academic Director (Taught programmes/ research programmes);
- 2) in 7.3 the insertion of an identified office to receive level 3 referrals which had previously been absent

LTC18D071 (**PAGE 241**)

B2. THIRD PARTY CONTACT PROTOCOLS

To consider

the following recommendations:

- 1) review the possibility of an Opt-in scheme in the event that new legislation or other statutory provisions are introduced by government that would facilitate such a scheme by mitigating the current associated legal risks;

- 2) approve proposed amendments that will enhance the current approach to third-party contacts

LTC18D072 (**PAGE 243**)

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. POSTGRADUATE RESEARCH EXECUTIVE

To receive

a report on the latest activities of the Postgraduate Research Executive LTC18D073
(**PAGE 265**)

C2. ACADEMIC PARTNERSHIPS

To receive

an update from the Academic Partnerships Office. LTC18D074 (**PAGE 269**)

*C3. OfS ANNUAL ACCOUNTABILITY RETURN QUALITY ASSURANCE ASSURANCES

To receive

a confidential report considered by UEA Council on 22 November 2018. LTC18D075
(**PAGE 271**)

C4. STUDENT DISCIPLINE REPORT 2017-18

To receive

a report of student discipline cases in 2017-18. LTC18D076 (**PAGE 305**)

C5. LTC PLAN OF WORK 2018-9 JANUARY UPDATE

To receive

an update of the plan of work for LTC, along with other key LTS projects for 2018-9.
LTC18D077 (**PAGE 311**)

C6. NEW COURSE PROPOSALS AND COURSE CLOSURES

To receive

(1) New course proposals

LAW

LLM in International Dispute Resolution
LTC18D078 (**PAGE 315**)

ECO

MSc Competition Economics and Policy
LTC18D079 (**PAGE 325**)

MED

MBBS with a Gateway Year
LTC18D080 (**PAGE 333**)

HSC

MSc Advanced Professional Practice Distance Learning
LTC18D081 (**PAGE 347**)

CMP

BSc Actuarial Sciences
BSc Actuarial Sciences with a Year in Industry
LTC18D082 (**PAGE 359**)

(2) Course Closures

HSC

Nursing (Visiting Students) (L 2 Credit Only) U2b709101
Nursing (Visiting Students) (L 3 Credit Only) U2b700101
Midwifery Practice (8 Yr Post Reg BSc) U2b724801
Nursing (Visiting Students) (L 5 Credit Only) U2b709102
Acute, Critical and Emergency Practice (BSc) U2b771802
Acute, Critical and Emergency Practice (BSc) U2B771801
Leading Innovation for Clinical Practitioners (Ba) U2b775301
Nursing Practice: End of Life/Palliative Care (Post Reg Bsc)
U2b700501pa
Nursing Practice Palliative Care (8 Yr Post Reg Bsc) U2B700801PA
Enhanced Professional Practice (BSc) PT U2B700301 3yr PT not
used
Nursing Practice (8 Yr Post Reg BSC) U2B700801
Nursing Practice Primary Care (8 Yr Post Reg BSC) U2B700801PC
Nursing Practice Mental Health (8 Yr Post Reg BSC) U2B700801MH
LTC18D083 (**PAGE 367**)

C7. FMH PGT EXTERNAL EXAMINERS' FACULTY SUMMARY REPORT 2016-17

To receive

a summary report from FMH on 2016-17 PGT External Examiner reports. LTC18D084
(**PAGE 379**)

C8. FMH UG EXTERNAL EXAMINERS' FACULTY SUMMARY REPORT 2016-17

To receive

a summary report from FMH on 2016-17 undergraduate External Examiner reports.
LTC18D085 (**PAGE 383**)

C9. TAUGHT POSTGRADUATE EXTERNAL EXAMINERS' REPORTS RECEIVED FOR 2017-18

To receive

a report on PGT External Examiners' reports received and numbers still outstanding
for 2017-18. LTC18D086 (**PAGE 387**)

C10. SCI 2017-18 ANNUAL REVIEW OF ASSESSMENT AND MODERATION

To receive

the SCI 2017-18 report arising from an annual review of assessment and moderation.
LTC18D087 (**PAGE 389**)

LTC18A003

C11. SCI UNDERGRADUATE QAR 3 REPORTS FOR 2017-18

To receive

SCI undergraduate QAR 3 reports for 2017-18. LTC18D088 (**PAGE 423**)

C12. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

- (1) SSF LTQC DATE LTC18D089 (**PAGE 449**)
 - (2) SCI LTQC DATE LTC18D090 (**PAGE 465**)
 - (3) FMH LTQC DATE LTC18D091 (**PAGE 477**)
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SECTION D: RESERVED AGENDA

No items have been received