



University of East Anglia

Information Compliance (ITCS)

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[REDACTED]

13 February 2019

Dear [REDACTED]

Freedom of Information Act 2000– Information request (ref: FOI_19-019)

We have now considered your request of 17 January 2019 for the following information:

'Please could I be sent figures relating to incidents of reported student on student violence/crime/assault over the last 5 academic years.

I would like to see the number of complaints & broken down by type of violence/crime/assault (e.g. complaints of sexual harassment, sexual violence, theft, assault etc.)

These complaints can be registered as actual crimes, complaints, accusations, or incidents - whether or not they have been escalated to the police.

If the incidents could be broken down as much as possible, that would be brilliant too.'

Unfortunately, on this occasion it is not possible to provide any of the requested information. We have determined that the cost of finding and assembling some of the requested information will exceed the 'appropriate limit' as defined by section 12 of the Act and the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004/3244.

'The 'appropriate limit' of £450, which equates to 18 hours' work, can relate to one request in its entirety or to a series of linked requests. If the University cannot locate, retrieve and extract some or all of the requested information within the 18 hours we are not obliged to retrieve any of the requested information.

To explain, we believe that two University departments may hold data relevant to your request: Student Support Services (SSS), and Security Services. However, information regarding the status of the alleged assailant is not recorded separately in any of the records held by SSS. Therefore, each potentially relevant file would have to be reviewed manually to locate and extract the requested information.

In order to locate instances of the behaviour you cite in your request for the time period requested, we would have to manually review 1093 separate files, consisting of both Senior Warden reports and appointment data from SSS counselling services. We estimate it would require an average of 3 minutes per record to locate any

relevant information, and this would require over 54 hours of work, which is in excess of the appropriate limit.

To assist you in formulating a request to which we can respond, it would be possible to provide information on the number of reports of certain types of behaviour received by SSS, without reference to the status of the alleged perpetrator. It should be noted that such information is only categorised in very general terms and only denotes the behaviour as being discussed (in the case of appointment data), or as a factor in the incident (as in the case of Senior Warden reports).

We would also be able to provide reports of such behaviour received by our Security Services for the time period specified, with an indication of the status of the alleged perpetrator. However, this figure would only represent a minority of such reports to the University.

We are sorry we cannot provide the information you requested, but trust this letter explains our position. If you are unhappy with our response, you have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. In line with section 5.3 of the UK Government's Freedom of Information Act Code of Practice, we are not obliged to accept internal reviews after this date.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Compliance Manager
University of East Anglia