

[REDACTED]

12 December 2019

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_19-369)**

We have now considered your request of 18 November 2019 for the following information:

*‘A copy of the contract between Gryphon Safety and Security and the University of East Anglia Security Department for the years 2018, 2017 and 2016*

*A copy of the contract between K9 Security and the University of East Anglia Security Department for the years 2018, 2017 and 2016’*

Our response is as follows:

On this occasion it is not possible to provide the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold any of the information requested. The University have no formal written contractual agreement with Gryphon Safety and Security Services, or K9 Security Services. The University will request services from these companies on an ad-hoc basis, as required. These services are not pre-determined contract values, and there is no pre-determined agreement with either company.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. In line with section 5.3 of the UK Government’s Freedom of Information Act Code of Practice, we are not obliged to accept internal reviews after this date.

You also have a subsequent right of appeal to the Information Commissioner’s Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Kirsty McDonald  
Information Compliance Assistant  
University of East Anglia