

[REDACTED]

09 October 2019

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_19-315)

We have now considered your request of 26 September 2019 for information relating to Fire Safety and building evacuation solutions at the University.

Our response is on pages 2-3 of this letter, together with a copy of your request.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. In line with section 5.3 of the UK Government's Freedom of Information Act Code of Practice, we are not obliged to accept internal reviews after this date.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Kirsty McDonald
Information Compliance Assistant
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_19-315)

1. What fire prevention / detection solutions does your university currently have in place? Select as many that apply.

- a. Fire alarms
- b. Written literature
- c. Digital literature
- d. Arc Fault Detection Devices (AFDD – circuit protection)
- e. Sprinkler systems
- f. Other, please specify.....

- Fire alarms
- Written literature
- Digital literature

2. What building evacuation solutions does your university currently have in place? Select as many that apply.

- Fire safety wardens
- Undertaking regular fire drills
- Static signs indicating the nearest fire exit
- Emergency lighting
- Audible and/or visual alarms (this could include sounders, voice alarms, visual alerting, mass notification systems)
- Adaptive evacuation signage*

*Adaptive evacuation signage enables building owners to direct people out of the building in the safest way as and when the nature of the threat changes. Adaptive signage allows building occupants to be redirected to the safest exit route available should such an event occur.

- Fire safety wardens
- Undertaking regular fire evacuation drills
- Static signs indicating the nearest fire exit
- Emergency lighting
- Audible and/or visual alarms (this could include sounders, voice alarms, visual alerting, mass notification systems)

3. Are there any plans to implement adaptive evacuation signage in the coming three years?

- a. Yes
- b. No
- c. Don't know

No.

4. How are building evacuation procedures currently communicated to students?

- *Proactively – verbally*
- *Proactively – written*
- *Passively through written material, e.g. educational posters, leaflets*
- *Passively through digital material, e.g. on your university website*
- *Other, please specify.....*
- *It is not communicated*

- Proactively – verbally
- Proactively – written (signage throughout campus)
- Passively through written material – posters and notices
- Passively through digital material, e.g. on the University website.

5. Has the university received any complaints (whether from students, staff or the public) in the last five years regarding fire safety or building evacuation?

- a. *Yes – please specify the amount and nature of the complaints.....*
- b. *No*
- c. *Don't know*

Yes. The University received one complaint in the last five years, where a member of the public believed the evacuation point for one of the buildings was not sufficiently signposted.