

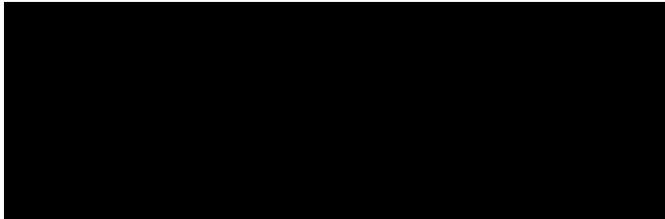


University of East Anglia

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07 August 2019

Dear

Freedom of Information Act 2000 – Information request (ref: FOI_19-196)

We have now considered your request of 08 July 2019 for the following information:

1. *'How many undergraduate students appealed their final degree classification in the past five academic years (2014/15-2018/19)? Please can I have the breakdown for each academic year.'*
2. *'Of those appeals, how many degree classifications were successfully changed each year? Please can I have the breakdown for each academic year'*

Unfortunately, on this occasion it is not possible to provide some of the requested information. We have determined that the cost of finding and assembling the information required for question 2 will exceed the 'appropriate limit' as defined by section 12 of the Act and the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004/3244.

The 'appropriate limit' of £450, which equates to 18 hours' work, can relate to one request in its entirety or a series of linked requests. If the University cannot locate, retrieve and extract some or all of the requested information within the 18 hours we are not obliged to provide any of the information. In this case, however, we can provide the data requested in question 1 – see table below.

To explain our position, the University does not centrally collate the numbers of degree classifications that were successfully changed each year. In order to obtain the information required for question 2 we would need to review the file of each student who had appealed their final classification.

The table below shows the number of student files that would need to be reviewed for each year (this equates to the number of students who appealed), together with an estimate of the amount of time it would take to review them, allowing 10 minutes per file.

<i>Academic year</i>	<i>Number of students who appealed their final degree classification</i>	<i>Estimated review time (hrs)</i>
2014-15	53	8.83

2015-16	34	5.67
2016-17	29	4.83
2017-18	40	6.67
2018-to date	24	4.00

Based on our estimates it would not be possible to provide you with all of the information you require for question 2 within the appropriate limit.

If you wished to submit a revised request, based on our estimates, it would be possible to provide you with the information you require for the years 2016-17 to 2018-to date, inclusive.

Please also note that it is not a requirement for the manager responsible for updating the student file to record the original degree classification. Therefore whilst we know the number of appeals, we may not be able to tell, in every case, whether the appeal was successful.

We should point out that any revised request you submit will be treated as a new FOI request, and the 20 working day time limit will begin again.

We are sorry we cannot provide the data you requested, but trust this letter explains our position. If you are unhappy with our response, you have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. In line with section 5.3 of the UK Government's Freedom of Information Act Code of Practice, we are not obliged to accept internal reviews after this date.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Paul Cutting
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University of East Anglia