



University of East Anglia

Information Compliance (ITCS)

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24 July 2019

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_19-190)

We have now considered your request of 04 July 2019 for the following information:

‘Question 1: What is the budget for artwork to furnish the new Sky House building?’

AND

Question 2: Could I obtain a list of the costs of artwork used to furnish each building on the University of East Anglia campus?’

Unfortunately, on this occasion it is not possible to provide any of the requested information. We have determined that the cost of finding and assembling some of the information will exceed the ‘appropriate limit’ as defined by section 12 of the Act and the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004/3244.

The ‘appropriate limit’ of £450, which equates to 18 hours’ work, can relate to one request in its entirety or a series of linked requests. If the University cannot locate, retrieve and extract some or all of the requested information within the 18 hours we are not obliged to provide any of the information.

Specifically, in relation to question 2, we do not have any discrete records that would enable us to identify the costs of pieces of artwork in our buildings.

This information may be located in two areas: our finance system and/or the records held by our Estates Division. In order to identify the costs of artwork we would have to manually review each financial record and all project files held by our Estates Division. There are thousands of financial records and our Estates project files occupy over 400 boxes of material. We are confident that it would take more than 18 hours of work to review the records and extract any relevant information.

If you wished to submit a revised request to the University, we could provide a response to question 1 of your request. In relation to question 2, we have some data for the period preceding 2015 that was contained in a response to a prior FOI request¹. In relation to any information after 2015, given the number of records, we

¹ See: https://uea.ac.uk/documents/6207125/8239304/FOI_15-137.pdf/

believe it would exceed the time limit to review even one year's worth of data, therefore we are not in a position to provide a complete response to question 2.

We should point out that any revised request you submit will be treated as a new FOI request, and the 20 working day time limit will begin again.

We are sorry we cannot provide the data you requested, but trust this letter explains our position. If you are unhappy with our response, you have the right of appeal against this decision. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. In line with section 5.3 of the UK Government's Freedom of Information Act Code of Practice, we are not obliged to accept internal reviews after this date.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Compliance Manager
University of East Anglia