

TECHNOLOGY ENHANCED LEARNING COMMITTEE



There will be a meeting of the Technology Enhanced Learning Committee at 2pm on Tuesday 18 October 2018, Committee Room 2, The Council House.

There will be refreshments available outside the room from 1.45pm.

Rob Gray
Project Administrator
11 September 2018

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Friday 14th September 2018. Reserved items appear in Section D. Only items in Section D will be copied & circulated by the Committee Office.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Technology Enhanced Learning Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/technology-enhanced-learning-committee>)

1. MINUTES

To confirm
the Minutes of the meeting held on 22 May 2018 (**PAGE 1**)

2. STATEMENTS BY THE CHAIR

3. CONFIRMATION OF CHAIR'S ACTION

SECTION A: ITEMS FOR DISCUSSION AND ACTION

A1. Online Training Provision for Postgraduate Research Students

To consider

a report on the key priorities for postgraduate research online training across the University and inform the development on this work. TELC18D001 (**PAGE 5***)

Recommendations

the Committee is asked to consider this report and respond to four recommendations concerning staff training, best practice sharing, software and hardware support and policy development for staff CPD and practice

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

No items have been received

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

To receive

statements of the University's policies on reserved areas of business and confidentiality. TELC18D002 (**PAGE 9**)

C2. TECHNOLOGY ENHANCED LEARNING COMMITTEE: TERMS OF REFERENCE AND MEMBERSHIP 2018-19

To receive

the terms of reference and membership of the Committee 2018-19. TELC18D003 (**PAGE 11**)

C3. DATES OF MEETINGS

To report

that the dates of future TELC meetings are:

Tuesday 18 September 2018	2pm CR2
Tuesday 6 November 2018	2pm CR2
Tuesday 8 January 2019	2pm CR2
Thursday 14 February 2019	2pm CR2
Tuesday 2 April 2019	2pm CR2
Thursday 16 May 2019	2pm CR2

SECTION D: RESERVED AGENDA

No items have been received