

**LTC17D129**

**Title:** Regulations, Policies and Procedures for South Essex College  
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**Issue**

As a new partner institution, a suite of regulations, policies and procedures have been developed for South Essex College (SEC). These are a combination of existing regulations, policies and procedures in place across UEA partners being expanded to include SEC new versions adapted from existing UEA regulations, policies and procedures specifically for implementation at SEC

**Recommendation**

The Committee is asked to approve the regulations, policies and procedures (available via the below One Drive link) for implementation at South Essex College from academic year 2018/19.

**Discussion**

Academic Partnerships has worked with South Essex College to develop a suite of regulations, policies and procedures that will apply to all UEA validated programmes delivered at the College. The first cohort of students to be subject to these regulations will commence their studies in September 2018.

SEC programmes will run under a validated provision arrangement and therefore different policies, procedures and regulations may apply. Following the same approach to when similar work was undertaken for other UEA partnerships, the principle has been to start with the UEA version and, if necessary, adapt it to account for local structures and post titles, difference in scale and appropriateness, while ensuring that the key principles of the UEA version remain. The documents are a combination of:

- existing regulations, policies and procedures in place across UEA partners being expanded to include SEC
- new versions adapted from existing UEA regulations
- policies and procedures specifically for implementation at SEC

**Resource Implications**

Not applicable.

**Risk Implications**

Not applicable.

**Equality and Diversity**

Taken account of in each document.

## Further Information

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### Documents for approval:

All of the following documents are available to view at:

#### [South Essex College Regulations, Policies and Procedures](#)

1. Regulations for Bachelors and Foundation Degree Awards at UEA Partner Institutions
2. Code of Practice for the External Examiner System for Awards at UEA Partner Institutions
3. Partner Institution Academic Appeals and Complaints Regulations
4. Partner Institution Recruitment, Selection and Admission Appeals and Complaints Policy and Procedure
5. UEA Framework for Approval of Concessions at Partners
6. Remarking Policy
7. Procedure for Dealing with Allegation of Professional Misconduct of Professional Unsuitability
8. Policy Note on Student Engagement
9. Plagiarism and Collusion Policy
10. Notice to Intercalating Students
11. Policy on Internal Moderation and Double Marking
12. Extenuating Circumstances Policy
13. APL and APEL Policy
14. Guidance of Use of Proof Readers
15. Guidance Note on Assessing Groupwork
16. General Regulations for HE Students
17. Extenuating Circumstances guidance for Staff and Students
18. Attendance, Engagement and Progress Policy
19. Admissions Policy
20. Assessment for Students' Fitness for Study Procedure
21. Compliments and Complaints Procedure
22. Behaviour Policy
23. HE Work Placement and Practice Learning Policy