

LTC17D178

Title: SCI LTQC Course Closures Report
Author: Karin Goodby
Date: 27 April 2018
Circulation: List of recipients
Agenda: Learning and Teaching Committee – 10 May 2018
Version: Final
Status: Open

Issue

To receive a **report on course closure** for the following courses within the Schools of the Science Faculty:

Undergraduate:

GEOPHYSICAL SCIENCES, U1F640302
GEOPHYSICAL SCIENCES WITH A YEAR IN EUROPE, U1F642402
GEOPHYSICAL SCIENCES WITH A YEAR IN NORTH AMERICA, U1F641402
GEOPHYSICAL SCIENCES WITH A YEAR IN AUSTRALIA, U1F662401
GEOPHYSICAL SCIENCES WITH A YEAR IN INDUSTRY, U1F660401

Recommendation

None.

Resource Implications

Not applicable.

Risk Implications

Not applicable.

Equality and Diversity

Not applicable.

Timing of decisions

Not applicable.

Further Information

Contact details: Karin Goodby, Learning and Teaching Coordinator, telephone 01603 593505, email: k.goodby@uea.ac.uk for enquiries about the content of the paper.

Background

Not applicable.

Discussion

Not applicable.

Attachments

CC1 course closure form

COURSE CLOSURE

1. COURSE INFORMATION OF COURSE(S) TO BE CLOSED			
Faculty	SCI	School	ENV
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
GEOPHYSICAL SCIENCES	U1F640302		F640
GEOPHYSICAL SCIENCES WITH A YEAR IN EUROPE	U1F642402		F642
GEOPHYSICAL SCIENCES WITH A YEAR IN NORTH AMERICA	U1F641402		F641
GEOPHYSICAL SCIENCES WITH A YEAR IN AUSTRALIA	U1F662401		F662
GEOPHYSICAL SCIENCES WITH A YEAR IN INDUSTRY	U1F660401		F660
Are the above courses currently advertised?	In a prospectus or UEA website		No
	With UCAS		No
	Not currently being advertised		Not
Are there applicants for the above course(s) currently in the system?		Yes	
		No	✓
Academic year students will be / were last admitted to the above course(s)		Last admitted in 2010/11	
Will there be students continuing on the course after it ceases to recruit?		Yes	
		No	✓
If yes, how many?		Yr2	n/a
		Yr3	n/a
		Year Out (Industry/ Abroad)	n/a
		Yr4	n/a
¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)		New students enrolling in 2011/12 enrolled on the newly-named suite of courses 'Environmental Geophysics'	

The following sections are only required to be completed should the course closure **not** be linked to a new course proposal, or change in existing course, where a CP1 (Course Outline) form is completed. Please refer to new course proposal and approval process for further information on this.

¹ This may be subject to change, due to commitments to intercalating students

2. RATIONALE & CONSULTATION

Reasons for discontinuation of course (where closure is linked to the creation of new, replacement courses, give title of new course and attach this form to the CP forms).

Closure linked to the creation of:

ENVIRONMENTAL GEOPHYSICS	U1F663302
ENVIRONMENTAL GEOPHYSICS (MSci)	U1F661402
ENVIRONMENTAL GEOPHYSICS WITH A YEAR ABROAD	U1F66A402
ENVIRONMENTAL GEOPHYSICS WITH A YEAR ABROAD (MSci)	U1F67A401
ENVIRONMENTAL GEOPHYSICS WITH A YEAR IN INDUSTRY	U1F660403

The last cohort of students for Geophysical Sciences left in 2013/4, this was replaced with Environmental Geophysics with the first cohort starting in 2012/13.

A name change was then approved to Geophysics, the paperwork is in the link below for this. The last students on Environmental Geophysics will graduate in 2019/0 and the first students for Geophysics will start in 2018/9.

This course closure is being sought to remove from UEA eVision lists.

Have continuing students affected by the closure of the course been consulted?	Yes	n/a
	No	n/a
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	n/a

What are the implications for students currently on the course(s)?

None. These courses should have been closed formally five years ago.

Implications for, and consultations with, affected parties

Please consider the following:



- What are the implications, if any, for academic staff?
- Has the School Teaching Director and Faculty AD Admissions been consulted?
- Will any other Schools be affected?
- Have Admissions, Recruitment and Marketing (ARM) been consulted?
- Has the Faculty Finance Manager commented on the financial implications of the proposed closure?
- Has the Faculty Dean been consulted?

No implication for anyone above

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)

Not applicable

3. APPROVALS

Signature of Teaching Director	Date
Ros Boar	30 October 2017
Signature of Head of School	Date
 Kevin Hiscock	9 November 2017
Signature of Associate Dean, Admissions	Date
 Stephen Laycock	15 / 11 / 2017
Signature of partner Head of School (for Joint Degrees only)	Date
Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee	Date
David Stevens	17/1/2018

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN

Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action

Service	Responsible individual	Action Required	Date of Completion	Name/ Signature
Learning and Teaching Service	Secretary to FLTQC	Inform LTS coordinator responsible for the course		
		Inform LTS Manager (Course Review) to record on Course Review Schedule		
		Inform LTS Manager (LTC Secretary) for reporting to LTC		
		Date of LTC meeting reported to:		
		Forward form to ARM		
Admissions, Recruitment and Marketing	Arm.operations@uea.ac.uk	Admissions Code made out of use		
		Removal from web/UCAS/other publicity as required		
		Forward form to Student Records		
Planning Office	cams.records@uea.ac.uk	Note closure date on system		
		Forward for info to:		
	Library	Ustl.lib@uea.ac.uk		
	Dean of Students	dos@uea.ac.uk		
	Union of UEA Students	union.academic@uea.ac.uk		
		Retain completed file copy		
Planning Office		Close course on system when closure date reached		