

LTC17D166

Title: Proposed Terms of Reference and Membership for Student Affairs Group 2018/19
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Issue

A revised terms of reference and membership for Student Affairs Group

Recommendation

Recipients are invited to endorse the proposed Terms of Reference and membership

Resource Implications

N/A

Risk Implications

The proposed amendments have been discussed with the Student Union and other stakeholders within the University and so the risk that the Group is no longer appropriately representative or able to meet its terms of reference is very low.

Equality and Diversity

The membership of the group allows views of the whole student community to be represented with equal regard to the interests and views of all identifiable groups.

Timing of decisions

Approval of the proposals would allow the new Terms of Reference and membership to be brought into effect from the commencement of the 2018/19 academic year.

Further Information

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Terms of Reference and Membership for Student Affairs Group 2018/19

STUDENT AFFAIRS GROUP

(Sub-Committee of the Student Experience Committee)

Membership

1. The Director of Student Services (Chair)
2. The Head of Life and Learning
3. Director of Estates
4. Head of Advice (Union of UEA Students)
5. Welfare, Community and Diversity Officer of the Union of UEA Students
6. Assistant Head of Communications
7. Accommodation Manager

Secretary - Student Services Manager

Terms of Reference

- (1) To meet as needed, with meetings to be scheduled quarterly, to consider the provision of services, facilities and amenities to students, where such matters have not been duly considered by another body of the University and are not the subject of an ongoing University project.
- (2) In considering the student experience to:
 - (i) Agree cross-departmental actions in relation to student concerns where no regulatory changes are required to effect agreed changes
 - (ii) Discuss process improvements that will impact positively on the student experience and make recommendations for consideration by other bodies as appropriate
- (3) To report annually to the Student Experience Committee