

COU17D048

Title: *Special Resolution: Statute 4*
Author: Ian Callaghan, Acting Registrar and Secretary
Date: 30 April 2018
Circulation: Council 14 May 2018
Agenda: COU17A006
Version: Final
Status: Open

Issue

It is necessary to amend the Statute 4 (and subsequently the Ordinances) to reflect the appointments made following the retirement of the Registrar and Secretary. The revision proposed is shown below and reflects the appointment of a University Secretary. This role is currently within the role description of the Chief Resource Officer who will take up their role formally on 21 May 2018.

Recommendation

Council are asked to approve, by special resolution, the revision to the Statute as shown below, subject to approval by the Privy Council. This revision will come into force when approved by the Privy Council. Pending approval the Chief Resource Officer will retain the governance responsibilities of the Registrar and Secretary role.

Resource Implications

There are no resource implications arising out of this change to Statute 4.

Risk Implications

There are no resource implications arising out of this change to Statute 4.

Equality and Diversity

There are no direct equality and diversity impacts arising from this change. Recruitment to the role of the University Secretary from time to time will be subject to the University's normal recruitment processes which address equality and diversity.

Timing of decisions

The revised statute together with a minute from the Council will be submitted to the Privy Council as soon as possible after the meeting of the Council on 14 May 2018. It will take effect once approval is confirmed by the Clerk to the Privy Council. Subject to approval the Ordinances will be amended to take the form presented to Council on 14 May 2018 in a separate paper.

Further Information

Further information is available from the Acting Registrar and Secretary, Mr Ian Callaghan, tel. 01603 592208, email i.callaghan@uea.ac.uk.

Attachments

Revised Statute

Current Statute 4:

The Registrar and Secretary

- 4.1 The Council shall appoint a Registrar and Secretary of the University who shall be Secretary to the Council and shall be responsible to Council for the proper conduct of the University's affairs.

Revised Statute 4:

The University Secretary

- 4.1 The Council shall appoint a University Secretary who shall be Secretary to the Council and shall be responsible to Council for the proper conduct of the University's affairs.