

## THE COUNCIL



There will be a meeting of the Council at 10.30am on Monday 14 May 2018 in Committee Room 2, The Council House, University Plain.

*There will be refreshments available outside the room from 10.15am.*

Acting Registrar and Secretary  
8 May 2018

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### AGENDA

#### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Council. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Council ask for them to be discussed. Items in Section C are for information only. Any member of the Council may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 10 May 2018. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Council Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/council/council-2017-2018>)

#### 2. MEETINGS SINCE THE LAST MEETING OF COUNCIL

The following meetings have taken place since the last meeting of Council:

Widening Participation Committee and Learning and Teaching Committee (14 March 2018)  
Standing Committee of the Assembly (27 March 2018)

#### 3. MINUTES

To confirm  
the minutes of the Council meeting held on 12 March 2018 (**PAGE 1**)

#### 4. DECLARATIONS OF INTEREST

#### 5. STATEMENTS BY THE CHAIR OF COUNCIL

#### 6. STATEMENTS BY THE VICE-CHANCELLOR

1. Potential gift to the Sainsbury Centre for Visual Arts
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**SECTION A: ITEMS FOR DISCUSSION AND ACTION**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

**\*A1. REPORTS FROM THE VICE-CHANCELLOR**

To receive and consider

- (1) an Annual Report and presentation of key performance indicators from the Vice-Chancellor. COU17D038 (**See separate pack**)
- (2) the Vice-Chancellor's standard report to Council. COU17D039 (**PAGE 9**)

**A2. CHANGING THE CULTURE**

To receive

an update report from the Director of Student Services. COU17D040 (**PAGE 31**)

**\*A3. GDPR AND UPDATE ON THE ACTION PLAN IN RESPECT OF EMAIL SECURITY**

To consider

a confidential report from the Acting Registrar and Secretary in respect of GDPR preparedness and an update on the actions arising following the data breach in June 2017. COU17D041 (**PAGE 41**)

**A4. OFFICE FOR STUDENTS (OfS)**

To receive:

the submission to the Office for Students in support for the University's application for registration. COU17D042 (**PAGE 55**)

**A5. ALIGN UPDATE**

To receive:

a verbal update from the Deputy Vice-Chancellor regarding the Align process and next steps.

**A6. HEFCE**

To consider

- (1) the confidential Annual Provider Review issued by the Higher Education Funding Council for England. COU17D043 (**PAGE 111**)
- (2) the letter from HEFCE on Prevent Duty Annual Reporting: Monitoring outcome. COU17D044 (**PAGE 119**)

**\*A7. REPORT FROM THE GOVERNANCE COMMITTEE**

To consider

a report from the Governance Committee recommending COU17D045 (**PAGE 123**)

## COU17A006

\*A8. REPORT FROM THE FINANCE COMMITTEE

To consider:

a confidential report from the Finance Committee including commentary on the draft budget for 2018/19 and the future years' financial forecasts. COU17D046  
**(PAGE 177)**

\*A9. DEEP DIVE

To receive

a presentation from the Pro Vice-Chancellor (Medicine and Health) in respect of the Norwich Research Park.

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### SECTION B:

#### ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. POWER OF ATTORNEY

To approve

a report from the Registrar & Secretary regarding renewal of a power of attorney. COU17D047 **(PAGE 179)**

B2. AMENDMENTS TO STATUTE 4

To consider

a special resolution from the Acting Registrar and Secretary regarding a proposed amendment to Statute 4. Formal 14 day notice was given on Monday 30 April. COU17D048 **(PAGE 183)**

B3. TERMS OF REFERENCE AND MEMBERSHIP OF THE UNIVERSITY HEALTH AND SAFETY EXECUTIVE AND ITS SUB-COMMITTEES

To consider

the changes to the Terms of Reference and Membership which are recommended by Governance Committee. COU17D049 **(PAGE 185)**

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### SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. ITEMS FOR REPORT

To receive

the following Item for Report. COU17D050 **(PAGE 191)**

(1) Sealings

## COU17A006

### C2. UNION OF UEA STUDENTS – ELECTION 2018/19 RESULTS

To report  
the results of the election:

#### **Full Time Officers**

Activities & Opportunities Officer – Oli Gray ([Link to manifesto](#))  
Campaigns & Democracy Officer – Sophie Atherton ([Link to manifesto](#))  
Undergraduate Education Officer – Jenna Chapman ([Link to manifesto](#))  
Postgraduate Education Officer – Martin Marko ([Link to manifesto](#))  
Welfare, Community & Diversity Officer – Georgina Burchell ([Link to manifesto](#))

#### **Part Time Officers**

Ethical Issues Officer - Robert Klim ([Link to manifesto](#))  
International Students Officer (EU Place) – Borja Martin Simon ([Link to manifesto](#))  
International Students Officer (Non-EU) - Mohaned Alhasan ([Link to manifesto](#))  
LGBT+ Officer (Trans & Non-Binary) – Evie Toseland (No manifesto)  
LGBT+ Officer (Open Place) - Liam Deary ([Link to manifesto](#))  
Mature Students Officer – Diem-Sylvan Von-Pratt (No manifesto)  
Non-Portfolio Officer – Henry Bowen ([Link to manifesto](#)), Thai Braddick ([Link to manifesto](#)), Zoe Freeman ([Link to manifesto](#)), Chloe Crowther ([Link to manifesto](#))  
Students with Disabilities Officer – Hannah Murgatroyd ([Link to manifesto](#))  
Women+ Officer - Amy Atkinson ([Link to manifesto](#))

### C3. DATE OF NEXT MEETING

To report  
that the date of the next Council meeting is on Monday 25 June 2018 at 10.30am.

### C4. DATES OF MEETINGS IN 2018/2019

To confirm  
that the meetings of Council in 2018/2019 have been confirmed as:

Monday 8 October 2018 – 9.30am to 2pm  
Tuesday 27 November 2018 – Council Strategy Day – All day (9.30am – 6pm)  
Monday 28 January 2019 – 9.30am to 2pm  
Monday 11 March 2019 – 9.30am to 2pm  
Monday 13 May 2019 – 9.30am to 2pm  
Monday 24 June 2019 – 9.30am to 2pm

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## **SECTION D: RESERVED AGENDA**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

### \*D1. RESEARCH MATTER

To receive  
a confidential and reserved update from the Acting Registrar and Secretary regarding a confidential research matter.