

# WIDENING PARTICIPATION COMMITTEE



There will be a meeting of the Widening Participation Committee at 10am on Wednesday 14 March 2018, Committee Room 2, The Council House.

*There will be refreshments available outside the room from 9.45am.*

Mrs Rosie Hannant  
Widening Participation Evidence and Evaluation Manager  
22 February 2018

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 12 March 2018. Reserved items appear in Section D. Only items in Section D will be copied & circulated by the Committee Office.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Widening Participation Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/widening-participation-committee/widening-participation-committee-2017-2018> )

### 2. MINUTES

To confirm  
the minutes of the meeting held on 7 February 2018 (PAGE 1)

### 3. MATTERS ARISING

#### 3.1 PLANNING AND TIMESCALES FOR COMPILING ACCESS AGREEMENT 2019/20

- (1) The WP Manager will be liaising with SU, SSS, Careers, the BIU and the Head of Equality and Diversity for further input.

- (2) SU Council has recently agreed on a new policy regarding the 'working class promise'. The WP Manager and the Director of the Students' Union will meet to discuss.
  - (3) The WP Manager will review the use of the RAG ratings tables in the new Access Agreement.
  - (4) The WP Manager will provide a schedule for all processes across the year to the May WPC meeting.
- 3.2 WP FINANCIAL SUPPORT REVIEW - The WP Manager confirmed that more detail on the plans for financial support will come to the next Committee meeting (14th March).
- 3.3 RAISING ATTAINMENT
- (1) The Assistant Head of Outreach and the WP Manager will discuss re-running the audit survey at UEA to determine current numbers of school governors.
  - (2) The WP Manager asked the Director of the SU to arrange a similar audit to find out which SU staff are currently governors or sit on the Boards of Trustees for other university SUs. The Assistant Head of Outreach will liaise with the Director of the SU regarding this.
  - (3) The Assistant Head of Outreach agreed to look into the query from the Director of Outreach (SSF) regarding the University rules around use of a personal car for travel relating to school governor meetings.

#### 4. STATEMENTS BY THE CHAIR

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### **SECTION A: ITEMS FOR DISCUSSION AND ACTION**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

- \*A1. PERFORMANCE MONITORING FOR ACCESS AND PARTICIPATION PLAN 2019/20
- To consider  
a confidential report from the Widening Participation Manager drafting the performance monitoring section of the Access Agreement, including areas of priority in terms of WP performance and strategy. WPC17D012 (PAGE 7)
- \*A2. UPDATE ON PLANS FOR FINANCIAL SUPPORT FOR ACCESS AND PARTICIPATION PLAN 2019/20
- To consider  
a confidential report from the Widening Participation Manager outlining more detailed plans for Financial Support. WPC17D013 (PAGE 17)
- \*A3. APPROACH FOR ACCESS, SUCCESS AND PROGRESSION FOR ACCESS AND PARTICIPATION PLAN 2019/20
- To consider  
a confidential report from the Widening Participation Manager outlining OfS Strategic Guidance on access, success and progression for the Access and Participation Plan 2019/20, and drafts of UEA's plan. WPC17D014 (PAGE 23)

\*A4. NEACO UPDATE

To consider

a confidential report from the Assistant Head of Outreach regarding the results of the NEACO baseline survey. WPC17D015 (PAGE 63)

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**SECTION B:  
ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS  
ANTICIPATED**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

***No items have been received.***

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**SECTION C: ITEMS FOR REPORT**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

C1. DATES OF MEETINGS

To report

that the dates of future Widening Participation Committee meetings is:

Tuesday 22 May 2018 – 2pm

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**SECTION D: RESERVED AGENDA**

*Please look under 1. Business of the Agenda for details of how to view these documents.*