

THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 28 February 2018, in the Council Chamber, the Council House, University Plain.

Acting Registrar and Secretary
21 February 2018

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 26 February 2018. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Senate Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/senate/senate-2017-2018>

2. MINUTES

To confirm
the minutes of the meeting held on 8 November 2017. (**PAGE 1**)

3. STATEMENTS BY THE VICE-CHANCELLOR

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. UNIVERSITY RESEARCH PERFORMANCE

To consider
a confidential report and recommendations from Pro-Vice-Chancellor (Research & Enterprise) Professor Fiona Lettice and Director of the Research and Enterprise Division, Helen Lewis. SEN17D024 (**PAGE 11**)

SEN17A002

*A2. STUDENT ENGAGEMENT SURVEY OUTCOMES

To consider

the confidential outcomes of the UK Engagement Survey (UKES) of UEA students that measures students' engagement with their studies. SEN17D025 (**PAGE 27**)

*A3. ASSESSMENT AND FEEDBACK

To consider

a confidential report from Helena Gillespie (Academic Director of Widening Participation) and Rachel Paley (Learning and Teaching Manager). SEN17D026 (**PAGE 51**)

A4. REVIEW OF SENATE EFFECTIVENESS

To consider

an oral report from Professor Fiona Lettice, the Pro Vice Chancellor (Research and Innovation), on the work of the Review Group established to undertake a review of Senate Effectiveness. The outcomes of the review and Senate's considerations of the review will be presented to Council, who will decide on what action to take.

To receive

the report from the Review Group. SEN17D027 (**PAGE 61**)

To report

that this will be an agenda item at the June Senate meeting

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. NORWICH RESEARCH PARK PGR AGREEMENT

To report

that the NRP PGR Agreement has been signed by the Pro-Vice-Chancellor (Research and Innovation) as Chair of PGR Executive and on behalf of UEA, and by the Norwich Bioscience Institutes' Directors on behalf of Norwich Research Park Institutes.

To consider

and approve the continued arrangements. SEN17D028 (**PAGE 93**)

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. APPOINTMENT OF MEMBER OF THE SENATE TO SERVE ON THE COUNCIL

To report

- (1) that the Council includes amongst its membership two members of the Senate whom currently are Professor Nalini Boodhoo (2019) and Ms Helen Lewis (2018)
- (2) that the term of office of Ms Helen Lewis will end on 31 July 2018;
- (3) that nominations of candidates for the vacancy (which need not be for serving members of the Senate) will be sought. It is proposed that nominations should be lodged with the Acting Registrar and Secretary in writing no later than **5pm, Monday 28th May 2018** and shall state that the consent of the nominee has been obtained. Members of Senate are asked **to use the nomination form on the Blackboard site.**
- (4) In the event that there are no nominations for this vacancy, at the first ordinary meeting of the Senate nominations shall be asked for and voted upon by ballot by those persons present and entitled to vote.

B2. HONORARY DEGREES AND AWARDS COMMITTEE MEMBERSHIP

To report

- (1) that the membership of the Honorary Degrees and Awards Committee (HDAC) includes two members nominated by Senate from its own membership.
- (2) that there is currently a vacancy on the Committee for a Senate member
- (3) that the current membership is:

Member of the UEA Professoriate (Chair) - The Vice-Chancellor (Professor D. Richardson)

One Academic Representative From each of the four Faculties nominated by the relevant Faculty Executive, and who should not be the Dean:

- HUM – Professor L. Stonebridge (2018)
- FMH – Professor R Jowett (2019),
- SCI – Dr M. O’Connell (2019)
- SSF – Professor G. Thomas (2018)

Two members of nominated by the Senate from its own membership:

- Dr Jon Sharp (2019)
- Vacancy

Up to two members co-opted by the Chair as required:

- Professor C. Bigsby

The Welfare, Community and Diversity Officer of the Union of UEA Students - Ms I Edwards

The Director of Development and Campaigns - Mr D Ellis

Assistant Head of Alumni, Conferences and Events - Ms M. Padmore

Acting Director of Finance, Planning and Governance – Mr J Brown

Secretary - Assistant Registrar (Ms L. Williams)

- (4) that members of Senate will be invited to nominate a fellow member to serve on this Committee, for a three year period. If more than one nomination is received members will be invited to consider the nominations at the next meeting.

C2. LEARNING AND TEACHING COMMITTEE

To receive

a round up report from the Learning and Teaching Committee from its meetings on 29 November 2017 and 24 January 2018. SEN17D029 (**PAGE 135**)

C3. DATE OF NEXT MEETING

To report

that the next meeting of the Senate is scheduled for Wednesday 6 June 2018.

SECTION D: RESERVED BUSINESS

Please look under 1. Business of the Agenda for details of how to view these documents.

**D1. BUSINESS CONTINUITY

To consider

- (1) the confidential and reserved report on the University's business continuity plans
- (2) the detail of the provisions including the delegation of powers

SEN17D030 (Divider A)