



University of East Anglia

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09 March 2018

Dear

Environmental Information Regulations – Information request (ref: EIR_18-040)

We have now considered your request of 11 February 2018 for information relating to carbon use and reduction at this University.

As per your request, we have provided our response within the attached Excel document, EIR_18-040.

On this occasion, it is not possible to provide all the requested information. The Regulations contains a number of exceptions that allow public authorities to withhold certain information from release. We have applied the following exception to part of your request.

Exemption	Reason
Regulation 12(4)(a), Information not held	Requested information was not held at the time of the request

Exception explanation

Some of the information requested was not held at the time of the request; in particular some elements of question 6 and 12, and the entirety of question 14. In relation to the latter, we note that you have requested an opinion of the University within this question and as the Regulations only apply to recorded information, if such opinions are not recorded, we do not hold them for the purposes of the Regulations.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Policy and Compliance Manager
University of East Anglia