



University of East Anglia

Information Compliance (ITCS)

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[REDACTED]

16 July 2018

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_18-135)

We have now considered your request of 19 June 2018 for information relating to reported instances from staff and students of sexual misconduct for the years 2013 to date.

Unfortunately, on this occasion it is not possible to provide any of the requested information. We have determined that the cost of finding and assembling some of the requested information will exceed the 'appropriate limit' as defined by section 12 of the Act and the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004/3244.

The 'appropriate limit' of £450, which equates to 18 hours' work, can relate to one request in its entirety or to a series of linked requests. If the University cannot locate, retrieve and extract some or all of the requested information within the 18 hours we are not obliged to retrieve any of the requested information.

Specifically, in order to respond to question 1(c) of your request will require in excess of the appropriate limit. To determine the exact nature of each allegation or complaint would require a manual examination of every reported instance, particularly in relation to records held by one unit within UEA.

These records are held over several University departments and there are approximately 140 such records across all units within UEA holding relevant information, of which some 120 are problematic. Given the range of information sought and the nature of the files, we estimate it will require approximately 10 minutes per file to locate and extract the requested information. This results in approximately 21 hours of effort which is in excess of the appropriate limit.

To assist you in formulating a request to which we can respond, we can confirm that were you to withdraw question 1(c) of your request, we would be in a position to provide a response to the remainder of your request. Indeed, much of the information has already been published in response to prior requests which can be found on our Disclosure Log (<https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/regulations-and-policies/information-regulations-and-policies/freedom-of-information/disclosure-log/other>).

Each FOI response letter is listed by reference. In particular, the following references are likely to be relevant:

- FOI_18-033
- FOI_18-018
- FOI_18-007
- FOI_17-262

We are sorry we cannot provide all the requested data at this stage, however if you are unhappy with our response you have the right of appeal against this decision. If you wish to appeal, please set out in writing your grounds of appeal and send to me at the address noted in the heading to this letter.

You must appeal our decision within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Compliance Manager
University of East Anglia