

Minutes of the School Meeting held on 28<sup>th</sup> November 2018.

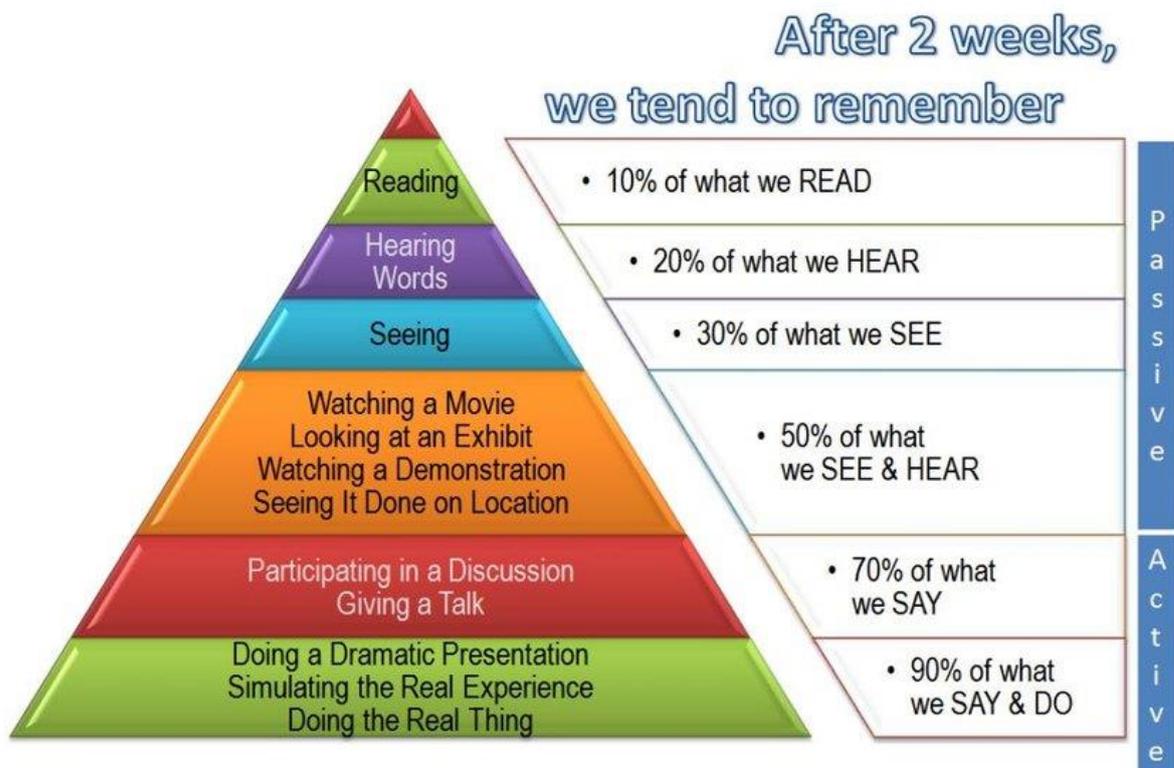
**1. Deputy HOS update – Tracey Chapman**

Reminder about the importance of appraising post-docs and that responsibility for appraising research technicians lies with the principal investigator.

**2. Interactive teaching techniques – Mark Coleman – Director of Learning & Teaching**

The presentation from the Director of Learning & Teaching (DLT) based around 'Active Learning' and how it can benefit teaching for students. Active learning is a process involving students in the learning process more directly than other method and is achieved through discussion, presentations, preparing and writing assignments amongst others.

The presentation covered the 'Cone of Learning' -



The presentation highlighted some of the comments from students, from classes that the DLT had taken, and that they had particularly enjoyed his quizzes and felt that they reinforced their learning. As such, the DLT with the HoS will be meeting with the faculty in groups to discuss current practice, ways to increase active learning, offer support and then discuss how to roll out the ideas/proposals that emerge from these meetings.

The main part of the presentation was the DLT showing how he does his quizzes. Firstly, he separated the room into two groups (split down the middle of the lecture theatre) and then posed a question, which was shown on the screen – a person from either side can raise their hand and attempt to answer the question and if correct, they gain a point for their side.

The other form of quiz that the DLT performs with his students uses clickers. These clickers have a, b, c, d, e options on them. A question is posed on the screen and then students answer. Responses are tracked in the top right of the screen so the lecturer can keep track of how many students have attempted to answer the question. There are some variations on the quiz – such as group work, which is indicated by a picture of tigers at the bottom of the screen. After a question has been answered, the DLT uses his clicker to show the answer results (a percentage breakdown of each option, i.e. a – 50%, b – 50%, C- 0% etc.) and then he provides an explanation as why a particular option is the right answer and gives context to the answer and the question.

Finally, Turning Point was explained, which is an app allowing students to respond to interactive questions. Students download the app, and answer the quiz questions on their phone. The lecturer simply puts in the reference number for the quiz they want, load the quiz on their phone and then place it on the UEA hardware on the I.T desk in the lecture theatre and it is loaded onto the screen. UEA has an account and if lecturers are interested, the DLT can assist with getting individuals set up.

### **3. Web project update – Lewis Spurgin**

[See Presentation](#)

Additional Notes –

- Slides 5 to 8 on the PowerPoint are a visual mock-up of what the new website will look like.
- Microsites are not affected, but linking to them from the new website will need to be discussed on a case-by-case basis.
- The Asset bank has had thousands of pictures removed due to GDPR regulations. UEA is not keen on funding an external photographer to stock new images.
- The people pages will still be linked to PURE, which is not included in the website review or anything associated with it, such as Post Graduates having their own pages on PURE.
- BIO Staff can have their own external webpage(s).