

# STUDENT EXPERIENCE COMMITTEE



## Minutes of the meeting held on 23 November 2017

Present (In the Chair), the Academic Director of Taught Programmes (Dr C. Matthews), the Academic Director of Widening Participation (Mrs H. Gillespie), the Academic Director for Postgraduate Research Degrees Programmes (Dr N. Watmough), the Director of Student Services (Dr J. Sharp), the Director of Student and Academic Services (Dr A. Blanchflower), the Joint Head of the Careers Service (Mr J. Goodwin), the University's Market Research Manager (Ms C. Botwood), the Widening Participation Manager (Mrs R. Price), the representative from the Faculty of Science (Dr P Mayhew), the representative from the Faculty of Health (Ms C Raschka), the representative from the Faculty of Social Sciences (Dr J. Bauman ), representing the representative from the Faculty of Arts and Humanities (Professor N. Selby), the Independent Member of Council (Mr J. Clayton), the Undergraduate Education Officer of uea|su (Ms M Leishman), the Postgraduate Education Officer of uea|su (Ms M. Colledge), the Campaigns and Democracy Officer of uea|su (Mr J. Robinson), the Welfare, Community and Diversity Officer of uea|su (Ms I Edwards)

In attendance the uea|su the Chief Executive of the Students' Union (Mr J. Dickinson)

Secretary the Learning and Teaching Manager (LTS) (Ms M. Pavey)

Apologies the Pro-Vice Chancellor (Academic), (Professor N. Ward), the representative from the Faculty of Arts & Humanities (Dr R. Denison), the Activities and Opportunities Officer of uea|su (Ms C. Koosyia)

### 15. MINUTES

Confirmed  
the minutes of the meeting held on 2 October 2017.

### 16. MATTERS ARISING

Arising from Minute 5 National Student Survey

Resolved  
to report at the next meeting the outcome of discussions between Professor Ward (PVC, Academic) and the Director of ARM on how the university can communicate to all students the ways in which it works collaboratively with uea|su to enhance the student experience.

### 17. STATEMENTS BY THE CHAIR

There were no statements from the Chair.

## SEC17M002

SEC-M2  
23.11.2017  
Min. \*18

\*18. GOVERNMENT CONSULTATION ON THE NEW REGULATOR 'THE OFFICE FOR STUDENTS (OFS) AND NEW REGULATORY FRAMEWORK.

This minute is confidential and attached as a separate sheet.

\*19. DO SOMETHING DIFFERENT WEEK

This minute is confidential and attached as a separate sheet.

20. MULTIFAITH ISSUES

Considered

an update on Multifaith issues. (A copy is filed in the Minute Book, ref. SEC17D014)

(In its detailed discussions:

the Director of Student Services advised members that plans to support the prayer needs of Muslim students over the winter and during the summer are being formulated. ISOC and uea|su representatives are involved in this)

RESOLVED

to inform the Head of LTS Quality that the chaplaincy wants to be involved in Do Something Different activities.

21. UPDATE ON THE UEA MENTAL HEALTH STRATEGY

Considered

the implementation plan for the UEA Mental Health Strategy. (A copy is filed in the Minute Book, ref. SEC17D015)

(In its detailed discussions;

- i. Members were advised that PGR Services, Student Support Services and the Students' Union will be making a joint bid for funding to look into the mental health of PGR students;
- ii. Members agreed that the University should develop a strategy for training staff in mental health and well-being).

RESOLVED

- (1) to convey the Committee's thanks to the Head of Wellbeing, Dr Jane Lawrence for her work in devising the strategy;
- (2) to endorse the proposed implementation plan;
- (3) that the Joint Head of Careers (Mr J Goodwin) will meet with the Director and the Head of Student Services and the Head of Wellbeing to discuss how the careers questions students now complete as part of online registration could provide information useful to meeting objective 2.7 of the Operational Implementation Plan.

22. TEACHING EXCELLENCE: A STUDENT PERSPECTIVE

Received

a research report commissioned by a consortium of 20 Student Unions on the student perspective on Teaching Excellence. (A copy is filed in the Minute Book, ref. SEC17D016)

Tabled Teaching Excellence Planning (TEPs) Proposal by Neil Ward, 31 October 2017.

23. STUDENT REPRESENTATION CODE OF PRACTICE:

Considered

reflections from the Students' Union on progress made in implementing arrangements for student representation arising from the revised Code of Practice on Student Representation. (A copy is filed in the Minute Book, ref. SEC17D017)

RESOLVED

- (1) the Student Union's reflection document and a report from the SSF Senior Faculty Manager will be considered at the February 2018 meeting of the committee;
- (2) the Chair agreed that there will be a communication to Schools addressing the misunderstanding between Schools and ueajsu around the recruitment of student representatives on SSLCs and how this will be addressed for next year

24. CLOSING THE LOOP: RESPONSES TO THE RECOMMENDATION IN THE STUDENT UNIONS' 2017 STUDENT EXPERIENCE REPORT

Considered

an oral update on the University's response to recommendations in the 2017 SU Student Experience Report.

(The Chair advised members that he and the PVC (Academic) met with SU reps and discussed the recommendations and themes arising from the report. There would be a series of meetings based on the themes.)

\*25. NON- ACADEMIC STUDENT SURVEY 2017: RESPONSES FROM HEADS OF DIVISION

This minute is confidential and attached as a separate sheet.

\*26. POSTGRADUATE RESEARCH STUDENTS AS ASSOCIATE TUTORS:

This minute is confidential and attached as a separate sheet.

27. TAUGHT POSTGRADUATE DISSERTATIONS: SUPPORT FOR RESEARCH

Considered

recommendations arising from a Student Union report on taught postgraduate dissertations. (A copy is filed in the Minute Book, ref. SEC17D020)

## SEC17M002

SEC-M4  
23.11.2017  
Min. 27

### RESOLVED

- (1) that the remit of the Working Group looking at taught postgraduate dissertations group should be widened to consider the report's recommendations;
- (2) that the progress made by the Working Group in addressing the report's recommendations would be considered at the April 2018 meeting of the committee.

### 28. UPDATE FROM THE CHANGING THE CULTURE IMPLEMENTATION GROUP

#### Received

an update from the Director of Student Services. (A copy is filed in the Minute Book, ref. SEC17D021)

### 29. STUDENT SUPPORT SERVICE

#### Received

an update on the Student Support Service Plan of Work 2017-18. (A copy is filed in the Minute Book, ref. SEC17D022)

### 30. UNIVERSITY UPDATE ON SU 2016 STUDENT EXPERIENCE REPORT RECOMMENDATIONS

#### Received

an update on recommendations arising from the 2016 uea|su Student Experience Report. (A copy is filed in the Minute Book, ref. SEC17D023).

### 31. STUDENT UNION RESPONSE TO THE UNIVERSITY UPDATE ON SU 2016 STUDENT EXPERIENCE REPORT RECOMMENDATIONS

#### Received

a response from the Students' Union on the University update on SU 2016 Student Experience Report recommendations. (A copy is filed in the Minute Book, ref. SEC17D024).