

# WIDENING PARTICIPATION COMMITTEE



There will be a meeting of the Widening Participation Committee at 10am on Wednesday 7 February 2018, Committee Room 2, The Council House.

*There will be refreshments available outside the room from 9.45am.*

Mrs Rosie Hannant  
Widening Participation Officer  
31 January 2018

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 February 2018. Reserved items appear in Section D. Only items in Section D will be copied & circulated by the Committee Office.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Widening Participation Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/widening-participation-committee/widening-participation-committee-2017-2018> )

### 2. MINUTES

To confirm  
the minutes of the meeting held on 8 November 2017 (Enclosed)

### 3. MATTERS ARISING

- 3.1 Arising from Agenda item 2, *Aurora project on inclusive internationalisation* – The Academic Director of WP, the WP Manager and the Director of Outreach (HUM) agreed they would take this forward, and would also refer to previous work undertaken by the Study Abroad working group, led by John Tully.
- 3.2 Arising from *Resource and Space Management for Outreach and WP* – The Head of UK/EU Recruitment and Outreach agreed she would email the report and

recommendations to the Chair of the Space Planning and Management Group and copy in the PVC-Academic.

- 3.3 Arising from *Amendments to UEA bursary eligibility* – The Director of Outreach (SSF) raised that this change may bring about a data tracking issue that the University may need to consider. The WP Manager agreed to ensure this is considered in work to measure impact and effectiveness of financial support.
- 3.4 Arising from *Widening Admissions for Sept 2017 intake* – The WP Manager agreed she would speak with the Head of Student Services about disclosures being linked back to student data and encouraging students to disclose any disability they may have.
- 3.5 Arising from *School Governors project* – The Academic Director of WP agreed to propose some options for monitoring and reporting of this project. It will be necessary to check numbers of governors annually, and the WP team agreed to plan when is best to do this and how.
- 3.6 Arising from *WP Evidence and Evaluation Strategy and Plan* – It was agreed that the PVC-Academic would have the opportunity to comment on applications for the WP Fellowships.
- 3.7 Arising from *neaco update* – WPC agreed to continue lobbying the OfS to expand and extend funding for neaco, and The Assistant Head of Outreach agreed to share the report outlined when available.
- 3.8 Arising from *The pre arrivals case study* – The WP Team and SU will co-ordinate on producing a timeline of WP support activity across the student lifecycle. The WP Manager agreed to book a meeting in January 2018. The WP Manager agreed to join regular meetings between ARM and SU to ensure that work is joined up. The WP Manager and Assistant Head of Outreach agreed to meet with the SU to discuss potential expansion of the Headstart events.

#### 4. STATEMENTS BY THE CHAIR

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### **SECTION A: ITEMS FOR DISCUSSION AND ACTION**

Please look under 1. Business of the Agenda for details of how to view these documents.

#### A1. PLANNING AND TIMESCALES FOR COMPILING ACCESS AGREEMENT 2019/20

To consider

a report from the Widening Participation Manager regarding the plan for this year. WPC17D010 (Divider A)

#### A2. WP FINANCIAL SUPPORT REVIEW

To consider

a report from the Widening Participation Manager regarding the outcomes and recommended approach for the 2019/20 Access Agreement. WPC17D011 (Divider B)

#### A3. RAISING ATTAINMENT – RECOMMENDATIONS FOR 2019/20 ACCESS AGREEMENT

To consider

a report and recommendations from the Academic Director of Widening Participation and the Assistant Head of Outreach. WPC17D012 (Divider C)

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**SECTION B:  
ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS  
ANTICIPATED**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

***No items have been received.***

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**SECTION C: ITEMS FOR REPORT**

*Please look under 1. Business of the Agenda for details of how to view these documents.*

C1. DATES OF MEETINGS

To report

That the dates of future Widening Participation Committee meetings are:

Wednesday 14 March 2018 – 10am

Tuesday 22 May 2018 – 2pm

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**SECTION D: RESERVED AGENDA**

*Please look under 1. Business of the Agenda for details of how to view these documents.*