

## THE COUNCIL



### Minutes of the meeting held on 20 November 2017

Present: The Chair of the Council (Mr J. Greenwell), the Vice-Chancellor (Professor D. Richardson), the Pro Vice-Chancellor (Professor F. Lettice), the Deputy Vice-Chancellor (Professor N. Ward), Independent Members (Mr S. Blease, Mr J. Clayton, Mr G Jones, Ms L. McGillivray and Dr K Skoyles), Members appointed by the Senate (Professor N Boodhoo and Ms H. Lewis), Member appointed by the Support Staff (Mr C. Brown) and the Student Representatives (Ms M. Leishman and Mr J. Robinson)

With: The Acting Registrar and Secretary (Mr I. Callaghan), the Interim Director of Finance, (Mr J. Brown), the Assistant Registrar (Ms L. Williams), the Head of Corporate Communications (Mr A. Stronach) and the Assistant Head of Corporate Communications (Mr S. Dunford).

In attendance: The Pro-Vice-Chancellors of Faculty (Professor S. Barrow, Professor J Collier, Professor D. Edwards and Professor P Gilmartin)

Apologies: The Treasurer (Mr M. Williams), Miss G. Maclean and Dr W. Thomson.

#### 2. MINUTES

Confirmed  
the minutes of the meeting held on 9 October 2017.

#### 3. STATEMENTS BY THE CHAIR

The Chair offered his congratulations to the VC on his appointment as the second President of the Aurora Group, for a period of two years.

The Chair had invited the student representatives to attend today's lunchtime Governance committee, in a bid to take account of their views and to aid transparency. The CUC was currently consulting on all aspects of transparency including governance and VC/senior team salaries and pay policy. A longer Governance committee was planned for January, which would consider recommendations for the February meeting of Council including recommendations on student representation on Finance committee and SORC.

Graham Jones had been re-appointed as an employer-nominated director of the UEASSS Trustee Company.

#### 4. STATEMENTS BY THE VICE-CHANCELLOR

The VC advised Council in confidence that the School of Environmental Studies had been awarded the Queen's Anniversary Prize and that a formal announcement would be made on 30 November. The award would be made at a banquet at the Guildhall in February. This was a great honour and especially fitting since it was the 50<sup>th</sup> anniversary of ENV admitting its first undergraduates.

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THE World University rankings by subject for 2018 had been published. UEA had done well in Life Sciences (in top 100), less well in Humanities (in top 250-300th). There would be a full report to Council in due course.

UEA had recently welcomed 150 delegates from 9 European countries to the Aurora conference at UEA. There had been lots of involvement from staff and students in what would clearly be an important network for UEA going forward. Additionally there had been a visit from the Deans of VU Amsterdam and an exploration of bilateral student/staff exchanges.

There had been a recent Eastern Arc visit.

Recent Advertising Standards Authority (ASA) ruling against UEA and other institutions meant that universities were no longer permitted to use "English mainstream" in describing NSS results; UEA was now unable to use the term Top 5 NSS in this regard.

### 5. COMMITTEE MEETINGS HELD SINCE THE LAST COUNCIL MEETING

The following meetings of Committee meetings had taken place since the last Council meeting:

1. Governance Committee 9<sup>th</sup> October 2017
2. Sainsbury Centre Board 9<sup>th</sup> October 2017
3. Equality and Diversity Committee 30<sup>th</sup> October 2017
4. Audit Committee 6<sup>th</sup> November 2017 (reported below and a substantive item on this agenda)
5. Senate 8<sup>th</sup> November 2017 (reported below and a substantive item on this agenda)
6. Finance Group 6<sup>th</sup> November 2017 (reported below and a substantive item on this agenda)

### \*6. VICE-CHANCELLOR'S REPORT

This minute is confidential and attached as a separate sheet.

### \*7. FINANCIAL STATEMENTS

This minute is confidential and attached as a separate sheet.

### \*8. FINANCIAL FORECASTS AND INSTITUTIONAL SUSTAINABILITY

This minute is confidential and attached as a separate sheet.

### \*9. AUDIT COMMITTEE

This minute is confidential and attached as a separate sheet.

### \*10. FINANCE COMMITTEE

This minute is confidential and attached as a separate sheet.

\*11. ANNUAL ACCOUNTABILITY RETURN

This minute is confidential and attached as a separate sheet.

12. PREVENT DUTY

Received

the annual report to the Higher Education Funding Council for England on the implementation of the Prevent Duty. (A copy is filed in the Minute Book, ref. COU17D018)

(Ms Williams confirmed that no escalations to the Channel Panel had been made by UEA this year. PVC-ACAD indicated that it was useful for UEA to highlight the possible restrictions to research which were being made in the name of the Prevent duty. The annual report was approved.

Confirmed

the declarations made by the Chair of Council on behalf of Council.

13. RISK MANAGEMENT

Reported

that Audit Committee and Executive Team – Plus have considered the outcomes of the recent internal audit report on risk management.

Considered

a proposed timeframe for addressing the management of risk. (A copy is filed in the Minute Book, ref. COU17D019)

Approved

the current high level risk register.

14. UEA RESEARCH INTEGRITY REPORT 2016/17

Reported

that at its meeting on 8<sup>th</sup> November 2017 Senate considered a report summarising activities undertaken to support and strengthen understanding and application of research integrity issues in the period 1<sup>st</sup> August 2016 to 31<sup>st</sup> July 2017 (SEN17D016). At that meeting Senate resolved to give assurance to Council on the activities undertaken to support and strengthen understanding and application of research integrity issues across UEA; that the processes in place for dealing with allegations of misconduct in research are transparent, robust and fair and continue to be appropriate for UEA's needs; and that the very small number of formal investigations of research misconduct undertaken mean that it is not possible to identify any trends and further analysis is not warranted.

15. ITEMS FOR REPORT

Received

the following Items for Report. (A copy is filed in the Minute Book, ref. COU17D020)

(1) Sealings

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### 16. DATES OF MEETINGS

Reported

- (1) that the date of the next Council meeting is Monday 15 February 2018.
- (2) that the dates of future Council meetings are:

Monday 12 March 2018 - 10.30am

Monday 14 May 2018 - 10.30am

Monday 25 June 2018 - 10.30am

### \*\*17. SENIOR OFFICERS' REMUNERATION COMMITTEE

Received

the confidential and reserved report of the Senior Officers' Remuneration Committee held on 25 June 2017. (A copy is filed in the Minute Book, ref. COU17D021)

RESOLVED