



University of East Anglia

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██████████

24 August 2018

Dear ██████████

Freedom of Information Act 2000 – Information request (ref: FOI_18-178)

We have now considered your request of 02 August 2018 for information relating to IT procurement.

Our response can be found in the attached document in the format provided by you, titled FOI_18-178- Appendix A.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Compliance Manager
University of East Anglia