

[REDACTED]

11 October 2018

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_18-239)**

Thank you for your request of 27 September 2018 for document/pro forma/criteria for the assessment of personal statements within applications to our medicine course.

On this occasion it is not possible to provide the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold any of the information requested.

The University does not have any criteria or pro forma document for the assessment of medical application personal statements.

We hope this response will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 40 working days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website: [https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

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Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

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University of East Anglia