

# LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 29 November 2017 in Committee Room 2, The Council House.

*There will be refreshments available outside the room from 1.45pm.*

Michele Pavey  
Learning & Teaching Manager  
22 November 2017

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 27 November 2017. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Learning and Teaching Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/learning-and-teaching-committee/learning-and-teaching-committee-2017-2018> )

### 2. MINUTES

To confirm  
the Minutes of the meeting held on 19 October 2017. (Enclosed)

### 3. STATEMENTS BY THE CHAIR

- TEF Subject Level Pilot

### 4. CONFIRMATION OF CHAIR'S ACTION

To confirm  
Chair's action taken since the last meeting of LTC on 18 October 2017. LTC17D037  
(Divider A)

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## SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

### A1. SCHOOL TEF PREPAREDNESS MEETINGS

To consider

- (1) additional and revised school plans as a result the TEF days.
- (2) recommendations relating to the next steps as the university works with HEFCE to pilot the subject level TEF.

LTC17D038 (Divider B)

### \*A2. CONSULTATION ON THE OFFICE FOR STUDENTS (OFS) REGULATORY FRAMEWORK AND ON THE REVIEW OF THE UK QUALITY CODE FOR HIGHER EDUCATION: RESPONSE FROM UEA

To consider

the confidential first draft of the University's response to the *Consultation on the Office for Students (OfS) Regulatory Framework and on the review of the UK Quality Code for Higher Education* and input into the final drafts for submission. LTC17D040 (Divider D)

### \*A3. DEGREE CLASSIFICATION, GRADE IMPROVEMENT AND "GRADE INFLATION"

To consider

Confidential issues relating to degree classification, grade improvement and 'grade inflation'. LTC17D041 (Divider E)

### A4. POLICY AND GUIDANCE ON PLACEMENT LEARNING

To consider

a proposed policy and guidance on Placement Learning, replacing the existing Code of Practice on Placement Learning. LTC17D042 (Divider F)

### A5. NEW AWARDS AND COURSE PROPOSALS

To consider

approval of the following new course proposal:

- i. MSci in Pharmacology and Drug Discovery – LTC17D043 (Divider G)
- ii. \*Degree Apprenticeships in Nursing – LTC17D044 (Divider H) - this is a confidential report.
- iii. \*Senior Leader Masters Degree Apprenticeship – LTC17D045 (Divider I) - this is a confidential report.
- iv. BA Philosophy, Politics and Economics with a Year Abroad & BA Politics and Economics with a Year Abroad – LTC17D046 (Divider J)
- v. \*Masters of Surgery: Change of degree title from MS to MCh – LTC17D047 (Divider K) – this is a confidential report.

### \*A6. TEACHING EXCELLENCE PLANS

To consider

the confidential introduction of School Teaching Excellence Plans. LTC17D048 (Divider L)

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**SECTION B:**

**ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED**

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. AMENDMENTS TO THE NEW COURSE PROPOSAL PROCESS

To consider  
amendments to the New Course Proposal process following the 2016/17 pilot.  
LTC17D049 (Divider M)

B2. REPORT ON ACADEMIC APPEALS, COMPLAINTS, COMPLAINTS TO THE OIA, AND SENATE STUDENT DISCIPLINARY CASES IN 2016-17

To consider  
a review of academic appeals, complaints, OIA, Senate Student Disciplinary Committee and plagiarism and collusion cases in 2016/17 LTC17D050 (Divider N)

B3. 5 YEARLY UNDERGRADUATE COURSE REVIEW SUMMARIES (CR3) 2016/17

To consider  
Issues raised for University wide consideration from:

- i. the SCI 5 yearly undergraduate Course Review Summary for 2016/17 – LTC17D051 (Divider O)
- ii. the SSF 5 yearly Course Review Summary for 2016/17 – LTC17D052 (Divider P)

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**SECTION C: ITEMS FOR REPORT**

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. ACADEMIC PARTNERSHIPS

To receive  
an update from the Academic Partnerships Office. LTC17D053

C2. POSTGRADUATE RESEARCH

To receive  
an update from the PGR Executive. LTC17D054

C3. UPDATE ON THE LTC PLAN OF WORK 2017-18

To receive  
the 2016/17 LTC Plan of Work. LTC17D055

C4. UUK REPORT ON DEGREE ALGORITHMS

To receive

the Universities UK report on Degree Algorithms. LTC17D056

C5. EXTERNAL EXAMINERS' REPORTS 2016/17 UG COMPLIANCE REPORT

To receive

an update on the number of Undergraduate External Examiner reports received for the 2016-7 academic year. LTC17D057

C6. ANNUAL MODULE AND COURSE REVIEW – UG COMPLIANCE REPORT 2016/17

To receive

a report on School compliance with 2016/17 Undergraduate Annual Module and Course Review. LTC17D058

C7. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committees

1. SSF 13 September 2017 – LTC17D059
2. HUM 4 October 2017– LTC17D060
3. SCI 20 September 2017 – LTC17D061

C8. NEW COURSE APPROVALS AND COURSE CLOSURES

To receive

an update on the following low risk course approvals approved by FLTQCs

1. SCI BSc Pharmacology with Drug Discovery – LTC17D062
2. FMH Amendments to the BSc Occupational Therapy – LTC17D063
3. FMH Amendments to the BSc Physiotherapy – LTC17D064

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## **SECTION D: RESERVED AGENDA**

Please look under 1. Business of the Agenda for details of how to view these documents.

***No items have been received***