

LEARNING AND TEACHING COMMITTEE 2017/18

Deadlines for Receipt of Reports

	REPORT	SOURCE	LTC MEETING	DEADLINE FOR RECEIPT	COMMENTS
	(Section A) Regular reports for Coursework Turnaround data and New course proposals (Section C) Academic Partnerships, Postgraduate Research Executive, Student Experience Committee, QAA, UK Quality Code, Faculty LTQCs, Minor Course Changes/Course Closures, Prizes, Bursaries and Scholarships		All meetings		
	Student Evaluation and the NSS 2017	Caroline Botwood, FPG	18 October 2017	6 October 2017	
	Faculty reports on 2015/16 UG External Examiner Reports	LTQC Secretaries	18 October 2017	6 October 2017	To be reported to Senate

	Update on School Responses to Recommendations arising from TEF Preparedness Days	Helena Gillespie	18 October 2017	6 October 2017	
	LTC Schedule of reports	Michele Pavey	18 October 2017	6 October 2017	
	International Summer School 2017	Alex Cole, ARM	18 October 2017	6 October 2017	
	Faculty CR3 Reports (on 5 Yearly course reviews held in 2016/17)	LTQC Secretaries	18 October 2017	6 October 2017	
	Faculty QAR 3 UG (Annual Course Monitoring- School Summary) Reports 2016/17	LTQC Secretaries	18 October 2017	6 October 2017	Separate reports for ug and pgt
	Employability	James Goodwin	18 October 2017	6 October 2017	
	5 Yearly Course Review 2016/17 Compliance Report	Jean Whiting	18 October 2017	6 October 2017	
	Five yearly course review: reviews taking place in 2017/18	Jean Whiting	18 October 2017	6 October 2017	
	Analysis of the Postgraduate Student Experience Survey (PTES)	Caroline Botwood, FPG	29 November 2017	17 November 2017	
	UG and PGT External Examiner Appointments 2017/18	Jean Whiting	29 November 2017	17 November 2017	

	2016/17 CSED Annual Report	Amanda Giles, CSED	29 November 2017	17 November 2017	
	Narrative report and statistics on Concession requests (16/17)	Laura Thompson	29 November 2017	17 November 2017	
	Narrative report and Review of statistics on Stage 1/2 Academic Appeals and Complaints and OIA cases (academic year 16/17)	Laura Thompson	29 November 2017	17 November 2017	
	Senate Student Discipline Committee cases: Narrative report and Review of Statistics (16/17)	Laura Thompson	29 November 2017	17 November 2017	
	Evaluation of PAL	Jeremy Schildt	29 November 2017	17 November 2017	
	Plagiarism and/or Collusion Cases (Review 16/17)	School Plagiarism Officers / Clive Matthews	29 November 2017	17 November 2017	
	External examiners' reports 2016/17 UG Compliance Report	Jean Whiting	29 November 2017	17 November 2017	
	Annual module and Course Review- UG Compliance Report 2016/17	Jean Whiting	29 November 2017	17 November 2017	

	Extenuating Circumstances: Statistics and narrative report 2016/17	Laura Thompson	29 November 2017	17 November 2017	
	Learning Enhancement Team Report, 2016/17	Jeremy Schildt, SSS	24 January 2018	17 January 2018	
	LTC Review of School Course Handbooks: Information Policy	Clive Matthews	24 January 2018	17 January 2018	
	LTC Review of the University Handbook for Taught Programmes	Clive Matthews	24 January 2018	17 January 2018	
	Annual Module and Course Review 2016/17: PGT compliance report	Jean Whiting	24 January 2018	17 January 2018	
	Report from the Future Skills Initiative Working Group	Clive Matthews/FSIWG Secretary	24 January 2018	17 January 2018	
	Annual Report on Placements	Becky Fitt	24 January 2018	17 January 2018	Annual report to LTC
	Employability	James Goodwin	24 January 2018	17 January 2018	
	External Examiner Reports 2015/16 - PGT Compliance Report	Jean Whiting	14 March 2018	2 March 2018	

	Faculty Report on External Examiners' reports 2016/17	FLTQC Secretaries	14 March 2018	2 March 2018	To be reported to Senate
	Review of General Regulations	tbc	9 May 2018	27 April 2018	
	Report on the proportion of full-time PhD candidates who submit their doctoral thesis (pre-viva) within four years of their initial registration date and School Plans	Vivien Easson	9 May 2018	27 April 2018	
	LTC Review of Moderation outcomes	Clive Matthews	9 May 2018	27 April 2018	
	Annual report from the Technology Enhanced Learning Committee	tbc	20 June 2018	8 June 2018	
	LTC Review of Plagiarism and Collusion outcomes	Clive Matthews	20 June 2018	8 June 2018	
	LTC Review of Extenuating Circumstances outcomes	Clive Matthews	20 June 2018	8 June 2018	
	Equality of Opportunity for Students- Annual report from the Head of Equality and Diversity	Helen Murdoch	20 June 2018	8 June 2018	Annual report to LTC
	Review of the Taught Programmes Policy Group	Clive Matthews	20 June 2018	8 June 2018	

	Annual Report on Study and Work Abroad	Karen Blackney	20 June 2018	8 June 2018	Annual report to LTC
	Report from the Future Skills Initiative Working Group	Clive Matthews	20 June 2018	8 June 2018	
	Employability	James Goodwin	20 June 2018`	8 June 2018	
	Report from QAA Chapter Champions	Various	20 June 2018	8 June 2018	Annual report to LTC