

LTC17D033

Title: LTC Terms of Reference
Author: Ms Michele Pavey, Learning and Teaching Manager
Circulation: Learning and Teaching Committee – 18 October 2017
Agenda: LTC17A001
Version: Final
Status: Open

Issue

To receive the terms of reference of the Learning and Teaching Committee 2016-2017.

Recommendation

None.

Resource Implications

Not applicable.

Equality and Diversity

Not applicable.

Timing of decisions

Not applicable.

Further Information

Contact details: Ms Michele Pavey, Learning and Teaching Manager, telephone: 01603 592097, email: m.pavey@uea.ac.uk for enquiries about the content of the paper.

Discussion

Terms of Reference

- (1) To define with the approval of the Senate, implement and review the University's strategies for learning and teaching, in line with the University's corporate strategy and taking into account Faculty and School strategic aims;
- (2) To develop policies, regulatory frameworks and Codes of Practice that secure the standards of the University's awards, assure the quality of the student experience and encourage innovation in learning and teaching;
- (3) To ensure compliance with those policies, regulatory frameworks and Codes of Practice through Learning and Teaching governance arrangements which comply with the University's Statutes;
- (4) To monitor the impact of those policies, regulatory frameworks and Codes of Practice on academic standards and the student experience including equality of opportunity, and to ensure that remedial action is taken where the outcomes do not meet University's

requirements or those of external regulatory bodies (including those relating to disability and physical access to buildings);

- (5) To appoint examiners, on behalf of the Senate, for all taught and research programmes, on the recommendation of the responsible officer or body of the School
- (6) In accordance with the above terms of reference, to consider matters brought forward for its attention by the Senate, the Academic Director of Taught Programmes and Academic Director of Research Programmes and the subcommittees of the Learning and Teaching Committee and to delegate matters appropriately for action;
- (7) To liaise with other agencies within the University on matters of mutual concern including matters of resource allocation as it affects the delivery of learning and teaching;
- (8) To consider and report annually to Senate upon:
 - (a) the maintenance of academic standards based on the outcomes of the University's external examiner reporting system
 - and
 - (b) matters concerning the equality of opportunity of students.