

LTC17D021

Title: Notice of MED Master of Surgery and Postgraduate Diploma in Coloproctology
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Issue

To receive the Course Closure form for the Master of Surgery and Postgraduate Diploma in Coloproctology

Recommendation

None.

Resource Implications

Not applicable.

Risk Implications

Not applicable.

Equality and Diversity

Not applicable.

Timing of decisions

Not applicable.

Further Information

Contact details: Julia Jones, Learning and Teaching Coordinator, telephone 01603 593528, email: julia.jones@uea.ac.uk for enquiries about the content of the paper.

Background

Not applicable.

Discussion

Not applicable.

COURSE CLOSURE

1. COURSE INFORMATION OF COURSE(S) TO BE CLOSED			
Faculty	FMH	School	MED
Course Title (incl. award)	Route Code	Admissions Code	UCAS Code
MS In Coloproctology	T2A302301		n/a
PDip in Coloproctology	T2A302201PD		
Are the above courses currently advertised?	In a prospectus or UEA website		No
	With UCAS		X
	Not currently being advertised		X
Are there applicants for the above course(s) currently in the system?	Yes		
	No		X
Academic year students will be / were last admitted to the above course(s)	January 2016		
Will there be students continuing on the course after it ceases to recruit?	Yes		X
	No		
If yes, how many?	Yr2		
	Yr3		11
	Year Out (Industry/ Abroad)		
	Yr4		
¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed)	January 2019		

¹ This may be subject to change, due to commitments to intercalating students

The following sections are only required to be completed should the course closure not be linked to a new course proposal, or change in existing course, where a CP1 (Course Outline) form is completed. Please refer to new course proposal and approval process for further information on this.

2. RATIONALE & CONSULTATION		
Reasons for discontinuation of course (where closure is linked to the creation of new, replacement courses, give title of new course and attach this form to the CP forms).		
<p>Although this course has respected and enthusiastic teaching staff, and has received good student feedback, the current format has been limited by the face-to-face requirements of study days and practical exams, which has reduced the potential student market mainly to the UK and Europe, and limited uptake.</p> <p>The existing content and teaching staff will be utilised to deliver a new entirely on-line course (MCh in Coloproctology), planned to commence in January 2018. This will increase the potential student pool to attract colorectal surgeons and allied healthcare professionals worldwide.</p>		
Have continuing students affected by the closure of the course been consulted?	Yes	X
	No	
Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out).	Yes	
	No (not required)	
What are the implications for students currently on the course(s)?		
<p>10 of the students on the course are expected to continue study and complete the degree. The majority of students are currently on their dissertation module and this will continue to be fully supported towards submission. Two students have an OSCE to complete in September 2017 and this will be offered as normal.</p> <p>One student started in January 2015 and initially intercalated from January 2016 and was going to return in January 2017 to join the second year of the 2016 cohort. No 2016 cohort was recruited and therefore the student would have had to have a further intercalation until January 2018 when the 2017 cohort reached year 2. No further cohorts were recruited and therefore this student did not have course to return to. Due to the nature of the course in terms of forum discussions amongst tutors and students on the VLE it was not viable for one student to undertake the course in the current format. At this stage the student was given the option of completing an outstanding reassessment and exiting with a PG Cert on the understanding that once the MS SPD Colo course was established he would be able to return and complete the year 2 modules, which have the same content and the current MS course. He would then be able to exit with an MCh Coloproctology, (course yet to be approved but the SPD Oncoplastics course has approval and there is no reason to expect the Coloproctology version of the course won't be supported / approved under the same model)</p>		
Implications for, and consultations with, affected parties		
<p>Please consider the following:</p> <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? 		

- Has the Faculty Finance Manager commented on the financial implications of the proposed closure?
- Has the Faculty Dean been consulted?

There should be cost-saving implications for the School in replacing this MS Coloproctology course with an SPD version. Teaching will continue to be delivered online by the established remote teaching staff, but study days and face-to-face assessments will be discontinued.

The TD, LTS and ARM are aware of the proposed course closure.

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)

See above

3. APPROVALS

Signature of Teaching Director	Date
	05/06/17
Signature of Head of School	Date
Michael Frenneaux	07/06/2017
Signature of Associate Dean, Admissions	Date
Katrina Emerson	16/06/2017
Signature of partner Head of School (for Joint Degrees only)	Date
Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee	Date
Emma Sutton	21/06/2017

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN

Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action

Service	Responsible individual	Action Required	Date of Completion	Name/ Signature
Learning and Teaching Service	Secretary to FLTQC	Inform LTS coordinator responsible for the course	21/06/2017	Julia Jones
		Inform LTS Manager (Course Review) to record on Course Review Schedule	21/06/2017	Julia Jones
		Inform LTS Manager (LTC Secretary) for reporting to LTC	21/06/2017	Julia Jones
		Date of LTC meeting reported to:	18/10/2017	Julia Jones
		Forward form to ARM	21/06/2017	Julia Jones
Admissions, Recruitment and Marketing	Arm.operations@uea.ac.uk	Admissions Code made out of use		
		Removal from web/UCAS/other publicity as required		
		Forward form to Student Records		
Planning Office	cams.records@uea.ac.uk	Note closure date on system		
		Forward for info to:		
	Library	Ustl.lib@uea.ac.uk		
	Dean of Students	dos@uea.ac.uk		
	Union of UEA Students	union.academic@uea.ac.uk		
		Retain completed file copy		
Planning Office		Close course on system when closure date reached		