

THE COUNCIL



There will be a meeting of the Council at 10.30am on Monday 9 October 2017 in Committee Room 2, The Council House.

There will be refreshments available outside the room from 10.15am and lunch for Council members at 12.45pm.

The afternoon session of Council will focus on the Assessment and Feedback element of the National Student Survey and Teaching Excellence Framework.

Registrar and Secretary
2 October 2017

AGENDA

Council agreed to be reminded each year that the four Pro-Vice-Chancellor's of Faculty attend Council as observers and not as members, albeit their contribution to debate is always welcome. The purpose of this reminder is to avoid any perception that Council is weighted in favour of the Executive Team and that undue weight is not given to the views they might express.

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Thursday 5 October 2017. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Council Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/council/council-2017-2018>.

2. MINUTES

To confirm
the minutes of the meeting held on 26 June 2017 (Enclosed).

3. CHAIR'S ACTION

4. STATEMENTS BY THE CHAIR

- Start time of future meetings.

5. STATEMENTS BY THE VICE-CHANCELLOR

COU17A001

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. VICE-CHANCELLOR'S REPORT

To receive

the confidential Vice-Chancellor's report to Council. COU17D001 (Divider A)

*A2. EMAIL INCIDENT

To receive

a confidential update from the Registrar. A further report will be available before the meeting.

*A3. STUDENT NUMBERS AND FINANCES

To receive

a confidential report on recruitment for 2017/18 and the financial impact. COU17D002 (Divider B)

*A4. KEY PERFORMANCE MEASURES

To consider

a confidential report providing a summary of key league table information. COU17D003 (Divider C)

A5. CODE OF PRACTICE RELATING TO STUDENTS' UNIONS REVISIONS

To consider

the revisions to the Code of Practice. COU17D004 (Divider D)

A6. SENATE MEMBERSHIP

To consider

following the retirement of the previous Director of ISD and the decision to split the Division into two, the Library on the one hand and IT services on the other, membership of Senate has to be adjusted to reflect this. The Vice-Chancellor recommends that the Director of ISD is replaced with the Librarian.

*A7. RECEIPT OF A DONATION

To consider

a confidential report from the Director of the Sainsbury Centre for Visual Arts regarding receipt of a donation. COU17D005 (Divider E)

*A8. DEEP DIVE: NATIONAL STUDENT SURVEY AND TEACHING EXCELLENCE FRAMEWORK

To consider

- (1) A confidential presentation by the Pro Vice-Chancellor (Academic) in respect of the National Student Survey and Teaching Excellence Framework. COU17D006 (Divider F)
- (2) The confidential outcome of the National Student Survey 2017. COU17D007 (Divider G)

COU17A001

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. FINANCE COMMITTEE

To receive

a report from the Finance Committee from its meeting on 15 August 2017 and 21 September 2017. COU17D008 (Divider H)

B2. APPOINTMENT OF ACTING REGISTRAR AND SECRETARY

To confirm

the Vice-Chancellor's recommendation following the retirement of the current Registrar and Secretary that Mr Ian Callaghan be appointed as Acting Registrar and Secretary until such time as a formal proposal is submitted in respect of a permanent appointment.

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. COUNCIL: TERMS OF REFERENCE AND MEMBERSHIP 2017-18 AND RESERVED AREAS OF BUSINESS AND CONFIDENTIALITY

To receive

the terms of reference and membership of the Committee 2017-18. COU17D009

C2. SCVA CHAIR

To report

that the new Chair of the SCVA Board will be Dominic Christian from 1 August 2017.

C3. ITEMS FOR REPORT

To receive

the following Items for Report. COU17D010

(1) Sealings

C4. DATES OF MEETINGS

To report

that the dates of future Council meetings are:

Monday 20 November 2017 (during CSC) (all day meeting)

Monday 5 February 2018 - 10.30am – 3pm

Monday 12 March 2018 - 10.30am – 3pm

Monday 14 May 2018 - 10.30am – 3pm

Monday 25 June 2018 - 10.30am – 3pm

SECTION D: RESERVED AGENDA

Please look under 1. Business of the Agenda for details of how to view these documents.

No items have been received