

ISC16D045

Title: Collection Development and De-selection Project
Authors: Jane Helgesen, Julie Eastoe, Alli Carroll
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Issue

Report on progress on phase 1 and 2 of the Library's Collection Development and De-selection Project and moving de-selection activities from project to normal working.

Recommendation

Recipients are invited to note the contents of the report.

Risk implications

Related to the revised collection development policy, if phase 1 'duplicate' or phase 2 'low-use' items, are not de-selected from the library's current print holdings, the Library will find it more difficult to manage increasing space pressures.

Resource implications

There is a balance between the need for additional study space to meet the University's strategy for increasing student numbers, and where possible ensuring that past investment in resources is maintained, particularly online access in perpetuity to journal subscriptions.

Equality and Diversity

Equality and diversity aspects will be taken into account as items are reviewed for de-selection. The main focus is ensuring that third party providers continue to have accessible platforms so that electronic versions remain a suitable alternative to the print and that library terminals are equipped with appropriate software for those with additional needs and that sufficient 'walk in' access is available for external users.

Timing of decision

De-selection is an ongoing process.

1. Progress on phase 1 de-selections

Phase 1 de-selection is focusing on print journals where we have access online in perpetuity; duplicate books; items in poor condition; and general works where we may have electronic versions, such as encyclopaedias or dictionaries.

E-services are making good progress on print journals (see section 6). Academic Engagement Librarians have made good progress (see section 4), and some subject areas have completed this process. We continue to work through the remaining areas.

2. Progress on phase 2 de-selections

Phase 2 de-selection addresses unique items. These items require further consultation with the related discipline areas. In March, Librarian for FMH took proposals for a “discipline statement” to the FMH executive team for consultation. The proposal included suggested criteria for de-selection, and workflow for the de-selection consultation process. The Exec team requested that the Librarian work with the HSC and NMS Library reps, to agree the de-selection principles/criteria and workflow for the consultation process.

In CMP, we have made further progress. Discussion with CMP library rep has allowed the principles/criteria for de-selection, and a workflow process, to be put into place. De-selection has commenced. The Librarian is now working through CMP library rep, to formalise these principles and processes with CMP, into a “discipline statement”, which meets the needs of CMP.

3. Overall project progress

From Dec 2015 to date, we have achieved just over 2/3 of our target for de-selection, at 35,582. From Sept 2017, de-selection will cease to be managed as a “project” and will move into “normal working”. Phase 1 and 2 de-selections will continue, with the development of “discipline statements” for all other areas being agreed with faculty, as we work through the collection. This process will provide the opportunity for discussion around the de-selection criteria and the consultation workflow for each area. We anticipate this process continuing at different rates for different disciplines as the work to be done at each phase varies considerably depending on the subject area.

4. Countdown to 50,000 items: as at April 2017

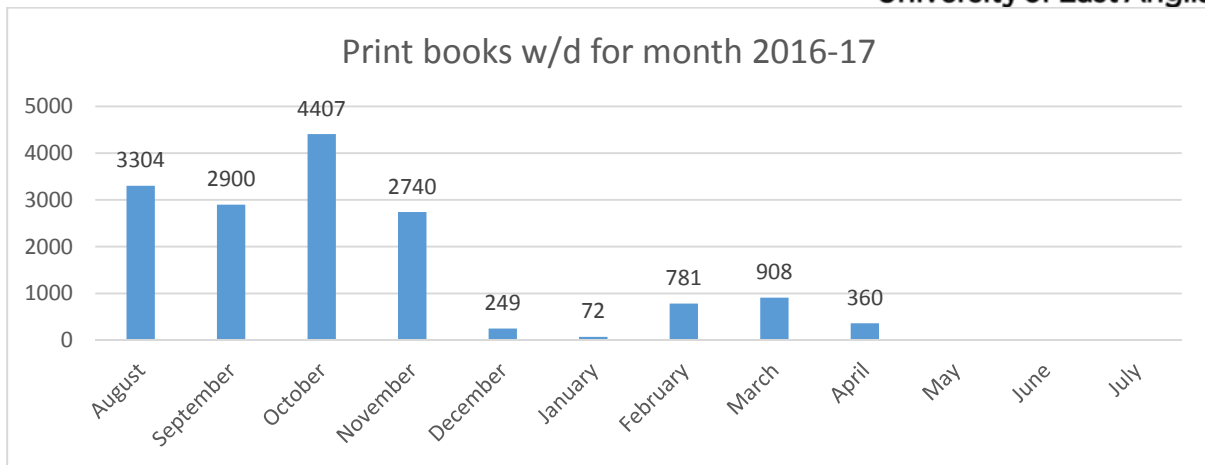
The target for the project is to withdraw a total of 50,000 items over a period of 5 years. This comprises of books and print journals.

Total items withdrawn	Count down to 50,000
35,582	14,418

Total comprises of	
Books	30,130
Journals	5,452

After the 50,000 work will still continue to ensure there is sufficient space for new physical books to be added where e-book versions are unavailable or unaffordable.

5. Number of print books de-selected per month for 2016-17 year.



6. Print journals de-selected for 2016-17 year.

We have made further refinements to the workflow for assessing the risk of withdrawing print journal volumes, where we have access to the equivalent content online in perpetuity.

De-selection of print journals commenced in March 2017.

