

Student Growth and Services (8/2/17)

The plan for student growth was considered over the period December 2014 to November 2015. In February 2015, we held the extensive consultation exercise with staff and students. We decided upon the two 1,500 phases of planned growth in the run up to the 2015 admissions round.

The increase in undergraduate intake in 2015 was only sufficient to fill the hole left by under-recruitment in previous years, so in the 2015/16 academic year, the overall number of students on campus was barely greater than 2012/13. In other words, there was negligible net growth overall. From the 2016 intake, there has been net overall growth for the first time in three years. So what has been done over the last 18 months to prepare for that growth?

Growth and key services	Plan and resources	Planning lead	Timeline	Key Forums	Student Involvement
Learning & teaching spaces	<p>The stock of available teaching rooms is annually assessed over the period November to March in the light of projected student numbers. Room changes and refurbishments are planned for the summer period, based on student numbers, to ensure there are sufficient rooms to deliver the student timetable. In summer 2015, approximately 60 meeting rooms, previously managed by Faculties and central divisions, were brought into the centrally-bookable room stock for teaching. In summer 2016, arrangements were also made to make better use of the teaching spaces in the SportsPark.</p> <p>Estates are working on bringing additional space into teaching use for 2017/18. The University is planning to rent additional space in the Centrum Building, move some administrative staff there, and make further space changes to increase office space for academic staff and bring into use additional space for teaching. A building project is underway at Earlham Hall to bring more teaching space into use. A £23m teaching building for Science is agreed for the bottom of Chancellors Drive.</p>	Neil Ward, Josie Stevens, Ian Callaghan, Nigel Shed	<p>Bring sufficient new space into use for start of 2017/18.</p> <p>During 2017/18, bring in new teaching space for 2018/19 to compensate for the loss of Blackdale.</p>	Learning & Teaching Spaces Group; Space Management Group; & ETP	Student membership of Learning & Teaching Spaces Group

Library	There is a clear and agreed plan for the development of the internal space within the Library to increase the number of student study spaces in line with the 'student:spaces ratio' for the period of growth over the next five years. It is in two phases. In Phase 1, approximately 55 additional student study spaces have been found this year (2016/17) by better utilisation of existing space. For Phase 2, in 2017, a further phase of work will create an additional 150 to 200 study spaces. This work involves putting rolling stack on the lower ground floor to increase the efficiency of space use for library books etc. and free up space for additional study spaces.	JCF & Nick Lewis	Phase 1 – summer 2016 – complete Phase 2 – expected during 2017 ahead of Sept.	ISSC Student Experience Committee (including on Monday 3 rd Oct 2016)	SU membership of ISSC and Student Experience Committee
Student welfare services	There has been an extensive review of the structure, function and organisation and administrative arrangements of the former Dean of Students Office which ran from December 2015 to May 2016. A new Student Support Service has been designed, with a new Director (Jon Sharp) and new additional resources put into the wellbeing and mental health team, including a new Head of Wellbeing who is a trained Clinical Psychologist. A series of new administrative processes are now in place which should significantly improve the capacity of the service. The changes have been received very positively by the Students' Union.	Led by Neil Ward and Andrea Blanchflower	Reforms in place for 2016/17 academic year. New Director of Student Services and Head of Wellbeing are in post	Student Experience Committee	SU membership of Student Experience Committee; regular liaison meetings with SU welfare officer and other SU staff
Learning & Teaching Service	After the timetabling pressures in the approach to the start of term 2015, additional resource was put into LTS to ensure resilience in Hubs services and timetabling. This has helped reduce staff turnover in LTS Hubs and has also enabled a more joined-up approach to timetabling and rooming within LTS.	Brian Summers, Neil Ward		Timetabling Group	SU Sabbatical was a member of Timetabling Group.
Study Abroad Office	Increasing student numbers has resulted in an increased workload for the Study Abroad Office. In autumn 2016, additional staff resource was agreed for the Office	Angelina Bingley		ARM Exec	

On-campus accommodation	We built an extra 514 student bedrooms on the Blackdale site to accommodate an expanded entry of new students for the 2016/17 academic year. This was completed on time. Further discussions are in train to consider additional student residences on the Blackdale site for 2019/20	Brian Summers	Current plan is for new residences to be completed in time for AY 2019/20	University Council	Student membership of Council
Off-campus accommodation	The Registrar has been working with his team (from ARM, SSS & EST) to plan for the additional UEA students who will be potentially entering the market for privately-rented accommodation in summer 2017. A set of options and strategies are being pursued which expand the capacity for on-campus accommodation, help encourage greater capacity in the city, and help provide mitigating options for summer 2017 if these two strategies themselves do not provide enough accommodation. The University engaged the City Council on the Article 4 threat to student accommodation in the city.	Brian Summers, Jon Sharp, Angelina Bingley		Registrar University Council	Student membership of Council
Student Union	Resulting from the deal on student sport, the Union has benefitted from an increase in its block-grant which is a boost for the work supporting student societies in particular.	Brian Summers, Neil Ward			Discussions with SU Chief Executive
Student sport	Following about 18 months of discussions, the University and SU agreed to change the funding and management of student sport, in response to concerns from the sports clubs themselves and the need for improved co-ordination. Student sport is now administered from a Student Sport Office in the Sportspark. The University is working with Norwich Rugby Club on a £7m investment in sports pitches and facilities on campus.	Phil Steele Brian Summers and Phil Steele	New student sports arrangements in place for AY 2016/17 Planning permission granted Nov 2016	Sports Partnership Committee	Student membership of Sports Partnership Cttee. Student input at Council

Union Shop	This is run by the Students' Union, not the University. However, Estates have worked to identify and provide additional storage space for the shop.	Josie Stevens		Space Management Group	SU
Transport	Discussions are underway about new bus routes and services	Estates			
On-campus catering	The intention is for greater use of 'pop-up' catering facilities on campus during the main teaching weeks.	Estates / Catering			