

LEARNING AND TEACHING COMMITTEE



There will be a meeting of the Learning and Teaching Committee at 2pm on Wednesday 15 March 2017, in Committee Room 2, the Council House.

Refreshments will be available outside the room from 1.50 pm.

Michele Pavey
Learning & Teaching Manager
8th March 2017

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Committee. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Committee ask for them to be discussed. Items in Section C are for information only. Any member of the Committee may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 13 March 2017. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Learning and Teaching Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can also be found online at the Committee Office website at (<https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/learning-and-teaching-committee/learning-and-teaching-committee-2016-2017>)

2. MINUTES

To confirm
the Minutes of the meeting held on 25 January 2017 (Enclosed)

3. STATEMENTS BY THE CHAIR

4. CONFIRMATION OF CHAIR'S ACTION

To report
confirmation of Chair's action. LTC16D071 (Divider A)

- 1) Common Masters Framework: Amendment to the 2016/17 CMF:
 - i. that all part-time students who are due to go to Board in the coming year and who have taken new modules in 16/17 (continuing) are considered under the 'new' 16/17 regulations as well as the 15/16 and have the no-detriment rule applied.

- ii. Any student who has taken all M level modules, and who goes to Final Board in 16/17, will be considered under the 2015/16 regulations.
- 2) Changes to the MRes Social Science Research Methods for 2018/19
- i. to increase the credit allocated to the research dissertation element from 80 credits to 100 credits;
 - ii. to introduce six new pathways, in Politics, Economics, Experimental Philosophy, Human Geography, Social Anthropology, and Science, Technology and Sustainability (STS);
 - iii. to refresh the six existing pathways, which are: Business and Management, Education and Lifelong Learning, International Development, Law, Psychology and Social Work and Social Policy;
 - iv. approval for 2017/18 is on the strict condition that applicants can still study what they applied to should they wish, without detriment.

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. STUDENT ENGAGEMENT WITH THE CAREERS SERVICE

To report

a confidential update from the Joint Head of Careers on student engagement with the Careers Service. LTC16D072 (Divider B)

*A2. THIRD EVALUATIVE REPORT FOLLOWING THE IMPLEMENTATION OF THE BACHELORS AND INTEGRATED MASTERS AWARD REGULATIONS (BIM)

To report

the confidential third evaluative report following the implementation of the BIM. LTC16D073 (Divider C)

*A3. COMPENSATION WITHIN THE BACHELORS AND INTEGRATED MASTERS AWARD REGULATIONS (BIM)

To consider

confidential recommendations relating to the introduction of compensation within BIM. LTC16D074 (Divider D)

A4. ANNUAL TAUGHT POSTGRADUATE COURSE AND MODULE REVIEW 2015/16 FACULTY REPORTS (QAR 3)

To consider

issues for University wide consideration and good practice for wider dissemination arising from Faculty reports on 2015/16 PGT Course and Module review (QAR 3)

- i. HUM – LTC16D075 (Divider E)
- ii. SSF – LTC16D076 (Divider F)
- iii. SCI – LTC16D077 (Divider G)

LTC16A004

A5. ANNUAL TAUGHT UNDERGRADUATE COURSE AND MODULE REVIEW 2015/16 FACULTY REPORTS (QAR 3)

To consider

issues for University wide consideration and good practice for wider dissemination arising from Faculty reports on 2015/16 undergraduate Course and Module review (QAR 3)

- i. SCI-Mathematics and Computing LTC16D078 (Divider H)
- ii. FMH - HSC Pre-Registration and Post-Registration courses LTC16D079 (Divider I)

A6. SCHOOL PLANS ADDRESSING OUTCOMES FROM THE 2016 POSTGRADUATE STUDENT EXPERIENCE SURVEY (PTES)

To consider

School plans and overviews from Faculty Associate Deans (L&T) to address issues arising from the 2016 PTES Survey

- i. HUM – LTC16D080 (Divider J)
- ii. SSF – LTC16D081 (Divider K)
- iii. FMH – LTC16D082 (Divider L)
- iv. SCI – LTC16D087 (Divider M)

A7. READING LISTS- UPDATE ON RECEIPT OF READING LISTS BY THE LIBRARY

To receive

a report from the Library Director on compliance with the requirement that all reading lists are deposited with the Library for 2016/17 and a summary of outreach activity undertaken

To consider

how to improve compliance with the LTC mandate for reading list provision. LTC16D083 (Divider N)

*A8. COURSEWORK TURNAROUND TIMES: A SNAPSHOT REPORT

To consider

a confidential update on coursework turnaround times in the autumn semester and to decide whether any additional action is required at this stage, especially with regard to the take up of all electronic marking.

LTC16D084 (Divider O)

A9. FACULTY REPORT ON EXTERNAL EXAMINERS' REPORTS 2015/16

To consider

issues arising for University wide consideration and good practice for wider dissemination arising from Faculty reports on 2015/16 External Examiner reports

- i. Undergraduate FMH – LTC16D085 (Divider P)
- ii. HUM –overview from the Associate Dean (L&T) – LTC16D086 (Divider Q)

LTC16A004

A10. NEW AWARDS AND NEW COURSE PROPOSALS

To consider

the granting of approval of:

SSF

- i. BA Philosophy Politics and Economics with a Year Abroad
- ii. BSc Politics and Economics with a Year Abroad
- iii. BSc Business Economics with a Year Abroad
- iv. BSc Business Finance and Economics with a Year Abroad
- v. BSc Economics with Accountancy with a Year Abroad
LTC16D088 (Divider R)

SCI

- i. BSc Actuarial Sciences & BSc Actuarial Sciences with a Year in Industry.
LTC16D089 (Divider S)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

B1. THE HIGHER EDUCATION ACHIEVEMENT RECORD (HEAR):--RE-IMPLEMENTATION WITH AN IN-HOUSE SOLUTION

To consider

the following recommendations from the University's Records Manager and the Systems and Processes Team Manager:

- 1) the University immediately ceases the implementation of the HEAR through GradIntelligence services;
- 2) the University explores enhancing the existing paper-based European Diploma Supplement transcript to include information currently unique to the HEAR for undergraduate students graduating in 2017/8 onwards;
- 3) in due course we consider further developments including an online version accessible to students and alumni and extending the transcript to PGT graduates. In addition, the new transcript could be developed to include a formative version available online throughout the period of study.

LTC16D090

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. PARTNERSHIPS

To receive

a report from the Partnerships Office. LTC16D091

LTC16A004

C2. POSTGRADUATE RESEARCH EXECUTIVE

To receive

a report on the latest activities of the Postgraduate Research Executive.
LTC16D092

C3. TEACHING EXCELLENCE FRAMEWORK (TEF)

To receive

the University's TEF Provider statement. LTC16D093

C4. UNIVERSITY LEARNING AND TEACHING DAY: 18 MAY 2017 (THEME: OUTSIDE IN; THE WORLD IN THE UNIVERSITY- HOW EXTERNAL FACTORS INFLUENCE OUR TEACHING)

To receive

the programme for the 2017 Learning and Teaching Day. LTC16D094

C5. LTC PLAN OF WORK

To receive

an update on the LTC plan of work. LTC16D095

C6. NEW COURSE PROPOSALS AND COURSE CLOSURES

To receive

a report on course closure for the following courses:

- i. PSY Masters in Child & Family Research T2L522201 and T1L522101
- ii. Computer Graphics (BSC) U1G405304
- iii. Computer Graphics (MCOMP) U1G413402
- iv. Applied Computing Science (BSC) U1G410302
- v. Pre-registration MSc Physiotherapy T1B164201

LTC16D096

C7. FACULTY LEARNING, TEACHING AND QUALITY COMMITTEES

To receive

minutes of the meeting of the Faculty Learning, Teaching and Quality Committee:

- i. SCI LTQC 14 December 2016 – LTC16D097
- ii. SSF LTQC 18 January 2017 – LTC16D098
- iii. HUM LTQC 11 January 2017 – LTC16D099
- iv. FMH LTQC 11 January 2017 – LTC16D100

C8. THE OPERATION OF STANDARD UNDERGRADUATE MODULE BOARDS IN 2016/7

To receive

information on changes to the operation of Module Boards for Undergraduate and Integrated Masters Boards from 2016/17. LTC16D101

SECTION D: RESERVED AGENDA

Please look under 1. Business of the Agenda for details of how to view these documents.

No items have been received