



University of East Anglia

Information Services Directorate

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[Redacted]

01 December 2017

Dear [Redacted]

**Freedom of Information Act 2000 – Information request (ref: FOI\_17-276)**

We have now considered your request of 07 November 2017 for the following information:

*I would like to request a copy of the UEA LONDON WITHDRAWAL ACTION PLAN (LTC13D051 (Divider H)) referred to during the LEARNING AND TEACHING COMMITTEE MEETING on WEDNESDAY 23 OCTOBER 2013 (see <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/learning-and-teaching-committee/learning-and-teaching-committee-2013-2014>)*

The requested information is provided within the attached document entitled FOI\_17-276 Appendix A.

On this occasion, it is not possible to provide all the requested information. The Act contains a number of exemptions that allow public authorities to withhold certain information from release. We have applied the following exemption to part of your request.

Exemption	Reason
s.40(2), Personal information	Disclosure of information would contravene one of the data protection principles

In line with s.40(2) of the Act we have removed certain personal data from the material provided.

We believe that information identifying UEA staff members are ‘personal data’, as defined by section 1(1) of the Data Protection Act 1998 (DPA).

We believe that disclosure of the information relating to individuals would be against the first data protection principle under the DPA; namely that information must be fairly and lawfully processed, and that the processing also meets one of the conditions set out in Schedule 2 of that Act. We do not have consent for the release of this information, and in this case we do not consider disclosure of the data to be necessary under any of the other conditions of Schedule 2.

Where information has been removed from the accompanying file in accordance with s.40(2), we have replaced the text with text indicating the redaction made.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer  
Information Policy and Compliance Manager  
University of East Anglia