



University of East Anglia

Information Services Directorate

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08 November 2017

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_17-247)

We have now considered your request of 12 October 2017 for information relating to this University's commercial relationships with Capita, G4S, Mitie, Geo and Serco.

Our response is on page 2 of this letter, together with a copy of your request.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_17-247)

I am writing to request information about any commercial relationship that the University may have with the following companies: Capita, G4S, Geo and Serco.

Please inform me whether the University has any commercial relationship with any of the above companies. If any of the above companies provide a product or service to the University, made a donation to the University in the past 5 years or a partnership arrangement with the University, please kindly inform me of the following details:

- a) The type of commercial relationship*
- b) The nature of produce or service provided*
- c) The value of any commercial transaction involved*
- d) If the relationship is to provide a service for a fixed period of time, the value of the contract and the expiry date*

The University has only had a commercial relationship with Capita and Serco Shared Service Centre as outlined below.

Capita

- a) Capita bought out a company that the University was involved with and inherited the existing relationship. UEA did not originally have a relationship/contract with Capita.
- b) Quantity Surveyor.
- c) The value of the commercial transaction involved is £228,881.70.
- d) Not applicable – there was no contract with Capita as they were not the contracted body and were not successful on the next consultant register round.

Serco Shared Service Centre

- a) Serco Shared Service Centre has been used in an ad hoc way for catering.
- b) Catering.
- c) The value of the commercial transaction involved is £1017.11.
- d) Not applicable - there is no fixed contract/period of time.

Please state whether the university outsources any of the following services at present: security, cleaning, cash collection, catering

Security - Broadland Guarding Services provide security services for the library building. Bilfinger provides maintenance of CCTV equipment (but not monitoring), and refuge and intruder alarms for two (2) specific buildings.

Cleaning – Bilfinger provides cleaning services for two (2) buildings

Cash collection - No

Catering – Bilfinger provides catering services for two (2) buildings