



University of East Anglia

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Dear

Freedom of Information Act 2000 – Information request (ref: FOI_17-112)

We have now considered your request of 04 May 2017 for information relating to the Prevent duty, outlined in Section 26 of the Counter Terrorism and Security Act 2015.

Our response is on pages 2-3 of this letter and within the attached document entitled FOI_17-112 Appendix A, together with a copy of your request.

On this occasion it is not possible to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold information in response to question 1 of your request. We did not contribute to the cited consultation and therefore have no relevant information.

Additionally, the Act contains a number of exemptions that allow public authorities to withhold certain information from release. We have applied the following exemption to part of your request.

Exemption	Reason
s.21(1), Information reasonably accessible to applicant by other means	Some training material can be obtained from the Home Office

We have established some of the requested information is reasonably accessible by other means and so has been exempted under section 21(1) of the Act. The section 21 exemption confirms there is no right of access under the Act to information that is held by a public authority, if that information is reasonably available to the applicant by another route (whether through commercial publication or publicly-funded provision). We have indicated where s.21(1) applies in our response below, and have suggested a route of access to that information.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

David Palmer
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_17-112)

1) Your institutional submissions to the 'The Prevent duty: Consultation on a monitoring framework for higher education' which HEFCE conducted with the deadline of 23rd October 2015, see <http://www.hefce.ac.uk/pubs/year/2015/201522/>.

You will note that the consultation stated that 'Information provided in response to this consultation may be made public, under the terms of the Freedom of Information Act' (see http://www.hefce.ac.uk/media/HEFCE,2014/Content/Pubs/2015/201522/HEFCE2015_22.pdf).

[Information not held - s.1(1)(a), Freedom of Information Act]

The University does not hold any of the requested information for the reasons noted in the above letter.

2) Your institutional preliminary self- assessment reports submitted to HEFCE in relation to the monitoring of their compliance to their duties under the Counter Terrorism and Security Act 2015 as requested for deadline of 22 January 2016 see http://www.hefce.ac.uk/pubs/year/2015/CL_272015/.

This information has been released previously in response to another request, reference FOI_16-083, and can be found on our website within our [Disclosure Log](#).¹

3) The documentation your institution submitted to HEFCE in compliance with the duties of the Counter Terrorism and Security Act 2015, including all documents requested (detailed at http://www.hefce.ac.uk/pubs/year/2016/CL_022016/) This includes:

- All Prevent Duty Risk Assessments
- All Action Plans
- All policies and procedures submitted to HEFCE by your institution for managing the risks around external speakers and events on campus and institution-branded events taking place off campus
- Any other papers or reports submitted to HEFCE that summarise the institution's arrangements related to implementation of the Prevent Duty, where they are not already covered in the risk assessment or action plan (as listed in detail at http://www.hefce.ac.uk/pubs/year/2016/CL_022016/)

Our Prevent Duty Risk Assessment has been released previously in response to another request, reference FOI_16-083, and can be found on our website within our Disclosure Log at the same location as noted above. Similarly, our policies and procedures regarding external speakers have been released in response to another prior request, reference FOI_16-088, and can also be found in the same location on our website within our Disclosure Log.

¹ <https://portal.uea.ac.uk/information-services/strategy-planning-and-compliance/regulations-and-policies/information-regulations-and-policies/freedom-of-information/disclosure-log/management-and-administration-of-institution/2016>

4) All Prevent training materials (including powerpoint slides, audio and/or visual recordings, transcripts or other documents) used in your institution in compliance with the Counter Terrorism and Security Act 2015. Please confirm whether you are using any external training package, including details of what it is, who produced it and when it was introduced.

[Information exempted pursuant to s.21(1), Freedom of Information Act]

All Prevent training materials currently in use by UEA were published by HM Government in September 2014 as the WRAP 3 package (Workshop to Raise Awareness of Prevent) and are available upon request from [the Home Office](#).² This would include the WRAP Script, the WRAP Facilitator Workbook, the WRAP Facilitator Form, the WRAP Delegate Feedback Form and the video material referred to within the WRAP Script.

However, please note that some material is no longer in current use and we have provided this within the document entitled FOI_17-112 Appendix A. Additionally, the Scenarios for Advisors online training document was produced by UEA and is also included within the attached Appendix.

² <https://www.gov.uk/government/publications/prevent-duty-catalogue-of-training-courses>