



University of East Anglia

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[REDACTED]

17 August 2017

Dear [REDACTED]

Freedom of Information Act 2000 – Information request (ref: FOI_17-196)

We have now considered your request of 07 August 2017 for information relating to Arboriculture/tree surgery contracts and expenditure at UEA.

Our response is on pages 2-3 of this letter, together with a copy of your request.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

https://ico.org.uk/Global/contact_us, or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer
Information Policy and Compliance Manager
University of East Anglia

Response to Freedom of Information Act 2000 request (FOI_17-196)

1) If the university has let one or more contracts for Arboriculture/tree surgery, we request, for each contract

(a) The name of the successful contractor

UEA uses two Arboriculture tree suppliers to help manage tree stock; (1) Treecare who survey trees on site at UEA for risk and (2) Special Branch who carry out specialist maintenance works.

(b) The value at which the contract was let

The value of the contracts are as follows:¹

Contractor	Value
Treecare	£25,000
Special Branch	£12,000

(c) The term of the contract, including any option to extend.

The term of the contracts are as follows:

Contractor	Term
Treecare	01/02/15 to 01/08/17 with an option to extend to 31/01/20
Special Branch	01/02/16 to 31/01/20

2) If the university has procured Arboriculture/tree surgery services within a wider multiservice contract, then please provide details of

(a) The service provider

Not applicable – the only contracts are those listed above.

(b) Which services are included in the contract and

Not applicable – see above response

(c) The approximate value of the Arboriculture/tree surgery packages.

Not applicable – see above response

3) If the university delivers Arboriculture/tree surgery services through an in-house workforce, or pays on an ad hoc basis as required, then please inform us of

¹ The figures represent the value of the contract over the full term of the contract

(a) The approximate annual expenditure/budget for Arboriculture/tree surgery services for the most recent financial year available.

Some limited maintenance services are provided in-house and the approximate annual expenditure for these services is £12,000.