



University of East Anglia

Information Services Directorate

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17 August 2017

Dear [REDACTED]

**Freedom of Information Act 2000 – Information request (ref: FOI\_17-194)**

We have now considered your request of 04 August 2017 as clarified on 07 August for information relating to the number of medical certificates requested by, and granted to, students at UEA.

Our response is on page 2 of this letter, together with a copy of your request.

On this occasion, it is not possible to provide all the requested information. In line with your rights under section 1(1)(a) of the Act to be informed whether information is held, we confirm that the University does not hold information on either the total number of medical certificates requested or the number of requests that were refused.

This information is only held by the University Medical Service (UMS), which, despite its name, is a completely separate entity to UEA. It does not hold this information on behalf of UEA as UEA has no control over the administration or disposition of this information held by UMS.

As students request certificates directly from UMS, the University only holds records of the certificates actually granted and has no record of the total requested or of those that have not been granted.

We hope this information will meet your requirements, however if you are not satisfied you have the right of appeal. If you wish to appeal, please set out in writing your reasons for appealing and send to the above address. You must appeal within 60 calendar days of the date of this letter. Any appeal received after that date will not be considered nor acknowledged. This policy has been reviewed and approved by the Information Commissioner's Office.

You also have a subsequent right of appeal to the Information Commissioner's Office. Further information is available on their website:

[https://ico.org.uk/Global/contact\\_us](https://ico.org.uk/Global/contact_us), or by telephone on 0303 123 1113.

Please note that any material over which UEA has copyright is released on the understanding that you will comply with all relevant copyright rules regarding reproduction and/or transmission of the information provided.

Please quote our reference given at the head of this letter in all correspondence.

Yours sincerely

Dave Palmer  
Information Policy and Compliance Manager  
University of East Anglia

## Response to Freedom of Information Act 2000 request (FOI\_17-194)

*I would like to request the following information.*

*How many requests for medical certificates from UEA's University's Medical Centre were made in*

*The 2012/13 academic year*

*The 2013/14 academic year*

*The 2014/15 academic year*

*The 2015/16 academic year*

*The 2016/17 academic year*

*[Clarified on 07 August to limit request to certificates issued to students]*

### **[Information not held - s.1(1)(a), Freedom of Information Act]**

The University does not hold this data for the reasons noted in the above letter.

*How many of those were refused, and how many were granted?*

The number of certificates granted is presented in the table below:

Certificate type	Academic Year				
	2012-13	2013-14	2014-15	2015-16	2016-17
Medical Certificates	1705	2118	2476	2250	2094
Exam / Appeals / Intercalation certificates	391	353	368	311	379
Accommodation / Grant Authority / Misc	23	22	27	13	21
Disability Student Allowance (DSA)	55	96	72	128	92
<i>Total</i>	2174	2589	2943	2702	2586

### **[Information not held - s.1(1)(a), Freedom of Information Act]**

UEA does not hold information on the number of requests that were refused for the reasons noted in the above letter.