

LTC16D067

Title: SCI LTQC Course Closures Report
Author: Karin Goodby
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Agenda: Learning and Teaching Committee – 25 January 2017
Version: Final
Status: Open

Issue

To receive a **report on course closure** for the following courses within the Schools of the Science Faculty:

Undergraduate:

Environmental Sciences: Environmental Geophysics
Environmental Geophysics (MSci)
Environmental Geophysics With A Year Abroad
Environmental Geophysics With A Year In Industry

Computing Sciences: Knowledge Discovery And Datamining (Industry Based)(Msc)
Computational Biology (Msc)
Computing Science (Mres)
Bioinformatics (Msc)
Games Development (Msc)
Statistics (Msc)

Recommendation

None.

Resource Implications

Not applicable.

Risk Implications

Not applicable.

Equality and Diversity

Not applicable.

Timing of decisions

Not applicable.

Further Information

Contact details: Karin Goodby, Learning and Teaching Coordinator, telephone 01603 593505, email: k.goodby@uea.ac.uk for enquiries about the content of the paper.

Background

Formal notification of the closure of CMP PGT programmes which have already ceased recruiting

Discussion

Not applicable.

Attachments

CC1 course closure for Environmental Geophysics (BSc, MSci, Year Abroad, Year in Industry)

CC1 course closure for Computing Sciences PGT programmes as listed

COURSE CLOSURE

| 1. COURSE INFORMATION OF COURSE(S) TO BE CLOSED | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|----------|--------------------------------|-----------------|----------|--|-----------|---|---|---|-------------------|------|------|------|------|------|-------------|-----------|---|---|---|--|-----|---|-----------|---|---|---|---|-----|---|-----------|--|---|---|---|-----|---|-----------|---|--|--|---|-----|---|--------------------|----------|----------|----------|----------|------------|-----------|-----|---|
| Faculty | SCI | School | | | ENV | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Course Title (incl. award) | | Route Code | Admissions Code | | UCAS Code | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ENVIRONMENTAL GEOPHYSICS | | U1F663302 | EANGL E14 | | F663 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ENVIRONMENTAL GEOPHYSICS (MSCi) | | U1F661402 | EANGL E14 | | F661 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ENVIRONMENTAL GEOPHYSICS WITH A YEAR ABROAD | | U1F66A402 | EANGL E14 | | F66A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ENVIRONMENTAL GEOPHYSICS WITH A YEAR IN INDUSTRY | | U1F660403 | EANGL E14 | | F660 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are the above courses currently advertised? | | In a prospectus or UEA website | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | With UCAS | | | | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Not currently being advertised | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Are there applicants for the above course(s) currently in the system? | | | | | Yes | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Academic year students will be / were last admitted to the above course(s) | | | | | 2017/8 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Will there be students continuing on the course after it ceases to recruit? | | | | | Yes | ✓ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | No | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| If yes, how many? | | | | | Yr2 | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | <table border="1" style="width: 100%; border-collapse: collapse; font-size: small;"> <thead> <tr> <th style="width: 15%;">Route/ Award Year</th> <th style="width: 10%;">16/7</th> <th style="width: 10%;">17/8</th> <th style="width: 10%;">18/9</th> <th style="width: 10%;">19/0</th> <th style="width: 10%;">20/1</th> <th style="width: 10%;">Grand Total</th> </tr> </thead> <tbody> <tr> <td>U1F663302</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> <td style="text-align: center;">5</td> <td></td> <td style="text-align: center;">???</td> <td style="text-align: center;">9</td> </tr> <tr> <td>U1F661402</td> <td style="text-align: center;">1</td> <td style="text-align: center;">3</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">???</td> <td style="text-align: center;">6</td> </tr> <tr> <td>U1F66A402</td> <td></td> <td style="text-align: center;">2</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> <td style="text-align: center;">???</td> <td style="text-align: center;">4</td> </tr> <tr> <td>U1F660403</td> <td style="text-align: center;">2</td> <td></td> <td></td> <td style="text-align: center;">3</td> <td style="text-align: center;">???</td> <td style="text-align: center;">5</td> </tr> <tr> <td>Grand Total</td> <td style="text-align: center;">5</td> <td style="text-align: center;">7</td> <td style="text-align: center;">7</td> <td style="text-align: center;">5</td> <td style="text-align: center;">???</td> <td style="text-align: center;">24</td> </tr> </tbody> </table> | | | | | Route/ Award Year | 16/7 | 17/8 | 18/9 | 19/0 | 20/1 | Grand Total | U1F663302 | 2 | 2 | 5 | | ??? | 9 | U1F661402 | 1 | 3 | 1 | 1 | ??? | 6 | U1F66A402 | | 2 | 1 | 1 | ??? | 4 | U1F660403 | 2 | | | 3 | ??? | 5 | Grand Total | 5 | 7 | 7 | 5 | ??? | 24 | Yr3 | 5 |
| | | | | | | | | | | Route/ Award Year | 16/7 | 17/8 | 18/9 | 19/0 | 20/1 | Grand Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | U1F663302 | 2 | 2 | 5 | | ??? | 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | U1F661402 | 1 | 3 | 1 | 1 | ??? | 6 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | U1F66A402 | | 2 | 1 | 1 | ??? | 4 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | U1F660403 | 2 | | | 3 | ??? | 5 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grand Total | 5 | 7 | 7 | 5 | ??? | 24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Year Out (Industry/ Abroad) | | 3 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | Yr4 | | 1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| ¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed) | | | | | 2020/1 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

¹ This may be subject to change, due to commitments to intercalating students

The following sections are only required to be completed should the course closure not be linked to a new course proposal, or change in existing course, where a CP1 (Course Outline) form is completed. Please refer to new course proposal and approval process for further information on this.

| 2. RATIONALE & CONSULTATION | | |
|--|-------------------|---|
| Reasons for discontinuation of course (where closure is linked to the creation of new, replacement courses, give title of new course and attach this form to the CP forms). | | |
| The discontinuation of these course relates to the name of the course only i.e. the courses will continue under the new title "Geophysics" i.e. BSc Geophysics MSci Geophysics MSci Geophysics (With A Year Abroad)- has been approved by LTC via separate proposal as a change from BSc to MSci BSc Geophysics (With A Year In Industry) See CP1 form for details. | | |
| Have continuing students affected by the closure of the course been consulted? | Yes | ✓ |
| | No | |
| Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out). | Yes | |
| | No (not required) | ✓ |
| What are the implications for students currently on the course(s)? | | |
| None. Students continue as before. | | |
| Implications for, and consultations with, affected parties | | |
| Please consider the following: <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the proposed closure? • Has the Faculty Dean been consulted? | | |
| See CP1 for details | | |

Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period)

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3. APPROVALS

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|---|------|
| Signature of Teaching Director | Date |
| See CP1 for details on new course approval | |
| Signature of Head of School | Date |
| | |
| Signature of Associate Dean, Admissions | Date |
| | |
| Signature of partner Head of School (for Joint Degrees only) | Date |
| | |
| Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee | Date |
| | |

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN

Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action

| Service | Responsible individual | Action Required | Date of Completion | Name/ Signature |
|---------------------------------------|--|--|--------------------|-----------------|
| Learning and Teaching Service | Secretary to FLTQC | Inform LTS coordinator responsible for the course | 07/12/2016 | Karin Goodby |
| | | Inform LTS Manager (Course Review) to record on Course Review Schedule | 07/12/2016 | Karin Goodby |
| | | Inform LTS Manager (LTC Secretary) for reporting to LTC | 25/01/2017 | Karin Goodby |
| | | Date of LTC meeting reported to: | 25/01/2017 | Karin Goodby |
| | | Forward form to ARM | 07/12/2016 | Karin Goodby |
| Admissions, Recruitment and Marketing | Arm.operations@uea.ac.uk | Admissions Code made out of use | | |
| | | Removal from web/UCAS/other publicity as required | | |
| | | Forward form to Student Records | | |
| Planning Office | cams.records@uea.ac.uk | Note closure date on system | | |
| | | Forward for info to: | | |
| | Library | Ustl.lib@uea.ac.uk | | |
| | Dean of Students | dos@uea.ac.uk | | |
| | Union of UEA Students | union.academic@uea.ac.uk | | |
| | | Retain completed file copy | | |
| Planning Office | | Close course on system when closure date reached | | |

COURSE CLOSURE

| 1. COURSE INFORMATION OF COURSE(S) TO BE CLOSED | | | | | |
|---|-----------------------------|---------------------------------------|---|-----------|---|
| Faculty | Science | School | CMP | | |
| Course Title (incl. award) | | Route Code | Admissions Code | UCAS Code | |
| KNOWLEDGE DISCOVERY AND DATAMINING (INDUSTRY BASED)(MSC) | | T2G49B201 | G49B | n/a | |
| COMPUTATIONAL BIOLOGY (MSC) | | T1CG15102/ T2CG15202/ T2CG15402 | CG15 | n/a | |
| COMPUTING SCIENCE (MRES) | | T1G410101 | G410 | n/a | |
| BIOINFORMATICS (MSC) | | T1CG15101 | CG15 | n/a | |
| GAMES DEVELOPMENT(MSC) | | T1G49C102 | G49C | n/a | |
| STATISTICS (MSc) | | T1G300101 T2G300201 | G300 | n/a | |
| Are the above courses currently advertised? | | In a prospectus or UEA website | | | ✘ |
| | | With UCAS | | | ✘ |
| | | Not currently being advertised | | | ✔ |
| Are there applicants for the above course(s) currently in the system? | | | Yes | | |
| | | | No | ✔ | |
| Academic year students will be / were last admitted to the above course(s) | | | 2014/5 (Games Development, T1G49C102) | | |
| Will there be students continuing on the course after it ceases to recruit? | | | Yes | | |
| | | | No | ✔ | |
| If yes, how many? n/a | | | Yr2 | | |
| | | | Yr3 | | |
| Year Out (Industry/ Abroad) | | | | | |
| Yr4 | | | | | |
| Course Code | Title | Last intake | Last grad | | |
| T1G300101 T2G300201 | STATISTICS (MSc) | 2013/4 2011/2 | 2014/5 2013/4 | | |
| T1CG15101 | BIOINFORMATICS (MSC) | 2008/9 | 2009/0 | | |
| T1CG15102 | COMPUTATIONAL BIOLOGY (MSC) | 2013/4 | 2014/5 | | |
| T2CG15202 | COMPUTATIONAL BIOLOGY (MSC) | NEVER | N/A | | |
| T2CG15402 | COMPUTATIONAL BIOLOGY (MSC) | NEVER | N/A | | |

| | | | | | |
|--|--|--------|--------|--|-----|
| T1G410101 | COMPUTING SCIENCE (MRES) | 2012/3 | 2014/5 | | |
| T1G49C102 | GAMES DEVELOPMENT(MSC) | 2014/5 | 2015/6 | | |
| T2G49B201 | KNOWLEDGE DISCOVERY AND DATAMINING (INDUSTRY BASED)(MSC) | 2011/2 | 2014/5 | | |
| ¹ Expected date course will cease to be delivered (i.e. academic year in which final student(s) are expected to complete / completed) | | | | | n/a |

The following sections are only required to be completed should the course closure not be linked to a new course proposal, or change in existing course, where a CP1 (Course Outline) form is completed. Please refer to new course proposal and approval process for further information on this.

| | | |
|--|-------------------|---|
| 2. RATIONALE & CONSULTATION | | |
| Reasons for discontinuation of course (where closure is linked to the creation of new, replacement courses, give title of new course and attach this form to the CP forms). | | |
| <p>All of these courses were poor recruiters and have already been suspended for some time. There are no students currently on those courses or waiting to come on them as they have not recruited now for some time.</p> | | |
| Have continuing students affected by the closure of the course been consulted? | Yes | |
| | No | x |
| Has an Equality Impact Assessment been carried out? (Refer to procedure for requirements; attach form if carried out). | Yes | |
| | No (not required) | x |
| What are the implications for students currently on the course(s)? | | |
| None as there are none. | | |
| Implications for, and consultations with, affected parties | | |
| Please consider the following: <ul style="list-style-type: none"> • What are the implications, if any, for academic staff? • Has the School Teaching Director and Faculty AD Admissions been consulted? • Will any other Schools be affected? • Have Admissions, Recruitment and Marketing (ARM) been consulted? • Has the Faculty Finance Manager commented on the financial implications of the | | |

¹ This may be subject to change, due to commitments to intercalating students

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| proposed closure? <ul style="list-style-type: none"> Has the Faculty Dean been consulted? |
| <p>The decisions to suspend these courses were taken by the school some time ago and so there are no current implications. Admissions are aware that all those courses are not recruiting any longer.</p> |
| Plans for phasing out (including when all students should complete, modules to be offered during the phase-out period) |
| N/A |

| 3. APPROVALS | |
|---|------------|
| Signature of Teaching Director | Date |
| Geoff McKeown (DLT)/ Beatriz De La Iglesia (PGT Director) (confirmed by email) | 06/10/2016 |
| Signature of Head of School | Date |
| Gerard Parr (via email) From: Gerard Parr (CMP) Sent: 10 October 2016 10:25 To: Karin Goodby (LTS) Cc: Andy Day (CMP); Gerard Parr (CMP) Subject: RE: CMP MSc Course Closures- for approval Dear Karin I approve these plans as listed. Thanks Gerard | 10/10/2016 |
| Signature of Associate Dean, Admissions | Date |
| -----Original Message----- From: David Stevens (MTH) Sent: 08 December 2016 16:15 To: Karin Goodby (LTS) <K.Goodby@uea.ac.uk> Cc: David Stevens (MTH) <D.Stevens@uea.ac.uk> Subject: Re: CMP PGT course closure Dear Karin, I'm happy to approve closure of these CMP courses (particularly as this already seems to have | 08/12/2016 |

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| happened de facto anyway) . | |
| Best wishes, Dav | |
| Signature of partner Head of School (for Joint Degrees only) | Date |
| | |
| Signature of Associate Dean, LTQ, on behalf of Faculty Learning, Teaching and Quality Committee | Date |
| | |

4. ACTIONS REQUIRED AND NOTIFICATION OF ACTION TAKEN

Following approval by AD, LTQ, complete your section, confirming action taken, and forward electronically to next recipient for their action

| Service | Responsible individual | Action Required | Date of Completion | Name/ Signature |
|---------------------------------------|--|--|--------------------|-----------------|
| Learning and Teaching Service | Secretary to FLTQC | Inform LTS coordinator responsible for the course | 13/01/2017 | Karin Goodby |
| | | Inform LTS Manager (Course Review) to record on Course Review Schedule | 13/01/2017 | Karin Goodby |
| | | Inform LTS Manager (LTC Secretary) for reporting to LTC | 13/01/2017 | Karin Goodby |
| | | Date of LTC meeting reported to: | 25/01/2017 | Karin Goodby |
| | | Forward form to ARM | 25/01/2017 | Karin Goodby |
| Admissions, Recruitment and Marketing | Arm.operations@uea.ac.uk | Admissions Code made out of use | | |
| | | Removal from web/UCAS/other publicity as required | | |
| | | Forward form to Student Records | | |
| Planning Office | cams.records@uea.ac.uk | Note closure date on system | | |
| | | Forward for info to: | | |
| | Library | Ustl.lib@uea.ac.uk | | |
| | Dean of Students | dos@uea.ac.uk | | |

| | | | | |
|-----------------|-----------------------|--|--|--|
| | Union of UEA Students | union.academic@uea.ac.uk | | |
| | | Retain completed file copy | | |
| Planning Office | | Close course on system when closure date reached | | |