

THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 7 June 2017, in the Council Chamber, the Council House, University Plain.

Registrar and Secretary
31 May 2017

AGENDA

1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 5 June, 2017. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Senate Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/senate/senate-2016-2017>

2. MINUTES

To confirm
the Minutes of the meeting held on 1 March 2017 (Enclosed).

(Secretary's note: Re: SEN16M003 Min 18 discussion. It has been clarified that in 2015, the EPSRC began to allocate Doctoral Training Partnership (DTP) funding every two years, using an algorithm based on the comprehensive profile of EPSRC research grants and fellowships at the host institution. The grant portfolio is calculated using the amount of funding remaining on an institution's grants at a census date, which UEA narrowly missed. This only affects DTP funding and UEA is still eligible to apply for EPSRC research grants, fellowships and Centres for Doctoral Training (CDT)).

3. STATEMENTS BY THE VICE-CHANCELLOR

To report
(1) the approval on behalf of Senate of nominations for Professor Emeritus awards and Honorary Degrees for award in 2015/16.

SEN16A003

- (2) The approval on behalf of Senate of the Learning and Teaching Committee's recommendations that changes be made to the Bachelors and Integrated Masters award regulations to be introduced with immediate effect:
- a) Final-year students will be compensated automatically if they fail only one module (of up to 30 credits) which is not designated as core, if they have achieved a stage average aggregate of at least the pass mark; they will have the opportunity to apply to take reassessment if they wish to.
 - b) Progressing (non-final year) students will be compensated automatically if they fail only one module (of up to 20 credits) which is not designated as core, if they have achieved a stage average aggregate of at least the pass mark; they will have the opportunity to apply to take reassessment if they wish to.
 - c) Following reassessment, students will be compensated automatically if their reassessment outcome is a fail in only one module (of up to 20 credits in progressing years and 30 credits in the final year) which is not designated as core, if they have achieved a stage average aggregate of at least the pass mark, using the capped reassessment mark(s) where appropriate.

SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

*A1. UNIVERSITY PERFORMANCE

To consider
the confidential University's performance in recent league tables. SEN16D025
(Divider A)

*A2. EMPLOYABILITY

To report
that in June 2016 Senate resolved that improving employability had to be a key University priority for 2016/17 and as such there should be an employability update at each meeting of Senate in 2016/17. Senate also endorsed the six strands of work identified to generate improvements:

- Employability in the Curriculum
- Course Portfolio
- UEA-wide Student Opportunities Programme
- Strengthening Management Information on Student Preparedness
- Academic Staff Training on Employability
- A TEF-Preparedness Review of each School during 2016/17

To consider

- (1) confidential oral reports on progress from the Associate Dean (Employability) from the Faculties of Science (Dr Steve Dorling) and Social Sciences (Dr Matthew Aldrich).
- (2) A report from the PVC Academic, Professor Neil Ward. SEN16D026
(Divider B)

SEN16A003

*A3 FULL-TIME PhD SUBMISSION RATES

To consider a confidential report outlining

- (1) the work being undertaken to improve submission rates
- (2) whether any additional actions are required
- (3) requiring the Schools with 3-year rates below 70% to report again on progress on their action plans to the PGR Executive and LTC in Spring 2018 and to Senate in June 2018.

SEN16D027 (Divider C)

A4. ANNUAL REPORT ON ENGAGEMENT ACTIVITIES

To consider

a report on the University's performance in relation to engagement from Professor Yvonne Tasker. SEN16D028 (Divider D)

*A5. ASSESSMENT AND FEEDBACK

To consider

a confidential report from Academic Director, Helena Gillespie on coursework turnaround times. SEN16D029 (Divider E)

A6. DO SOMETHING DIFFERENT WEEK

To consider

the recommendations of the Learning and Teaching Committee.

- (1) that the Do Something Different Week (DSDW) continues to run for the next two years.
- (2) that a planning committee is created, chaired by Head of Learning and Teaching Services(Quality), with student membership, to plan DSDW 2018 and DSDW 2019.
- (3) that the week is run in the same format as during 2016/17, on a voluntary basis, for all undergraduate students.
- (4) that further consideration be given to the DSDW offer being extended to taught postgraduate students.
- (5) consideration is given to the means of improving participation rates and the number and range of activities offered by Schools
- (6) that the DSDW be combined with the Global Opportunities week and other such similar events.
- (7) that DSDW is scheduled in Spring Semester week 6 going forward.

SEN16D030 (Divider F)

A7. NEW POSTGRADUATE RESEARCH AWARDS – PROFESSIONAL DOCTORATES

To consider

- (1) the approval of two new doctoral level awards with associated postgraduate exist awards:
 - a) Professional Doctorate (ProfD) in Health and Social Care
 - b) Doctorate in Educational Psychology (EdPsyD)
and the proposed new exit awards are, respective to the awards above:
 - c) Professional Master's (ProfM) in Health and Social Care

d) Postgraduate Diploma in Educational Psychology
(PGDipEdPsy)

- (2) the Award Regulations for these degrees
- (3) amendments to the General Regulations for Official and Academic Dress.

SEN16D031 (Divider G)

A8 REVIEW OF SENATE STANDING ORDERS

To consider

- (1) the Standing Orders; and
- (2) the following recommendations
 - a) That the membership list be amended to include three members of the Students Union
 - b) That the sections on Conduct of Business, Voting and Suspensions of Standing Orders be merged and simplified.
 - c) That the Honorary Degrees and Appointments Committee be re-named the Honorary Degrees and Awards Committee and the Honorary Chairs and Readers Committee be re-named the Honorary Appointments Committee.
 - d) That in respect of honorary degrees the Registrar and Secretary shall draw the attention of all Heads of School and Directors of Central Divisions to the Standing Order, rather than the Assembly.
 - e) To remove the provision for making Service degrees.
 - f) That in relation to proposals to confer the title of Emeritus Professor or Reader Emeritus they shall be considered by the Honorary Degrees and Awards Committee and the Committee shall submit its recommendations to Senate.
 - g) That the section on appointments to a University Chair or Readership be removed.
 - h) That the three year extendable period of committee membership will not apply to membership that arises by virtue of the role held by an individual.
 - i) That each committee and sub-committee shall have a Chair appointed by the Vice-Chancellor and that the reference to vice-chairs is removed.
 - j) That the reference to the old Statute 29 be removed.
 - k) That the Honorary Appointments Committee is formally recognised by Senate as a sub-committee of the University Promotions Committee
 - l) That the membership of the Honorary Appointments Committee be as follows:
 - Pro Vice Chancellor (Research) (Chair)
 - Executive Dean of the Faculty of Science
 - Executive Dean of the Faculty of Medicine and Health Sciences
 - Head of the John Innes Centre
 - Head of the Institute of Food Research
 - Head of the School of Biological Sciences
 - One member co-opted by the Chair as required
 - Secretary: HR Manager
 - m) That the Honorary Appointments Committee and processes for recommending honorary appointments be reviewed during 2017/18 with the description of the current process being included in the Standing Orders as detailed in Appendix A.
 - n) That the revised Standing Orders as detailed in Appendix A and incorporating the above changes are approved.

SEN16D032 (Divider H)

SEN16A003

A9. CHANGES IN GOVERNANCE AROUND LEARNING TEACHING AND THE STUDENT EXPERIENCE

To consider

- a) the creation of a new Widening Participation Committee as a sub-committee of the Learning and Teaching Committee and the membership and Terms of Reference for this new sub-committee
- b) the creation of a new Student Sport and Physical Activity Committee as a sub-committee of the Student Experience Committee and the the membership and Terms of Reference for this new sub-committee
- c) ceasing the work of the Travel and Expeditions Committee, a sub-committee of the Student Experience Committee, and dissolving the Committee
- d) changes in the membership and terms of reference of the Student Experience committee and Student Affairs Group
- e) changes in membership and terms of reference to UEA Joint Board of study for Partner Institutions
- f) changes in membership and terms of reference to University of Suffolk Joint Academic Committee.

SEN16D033 (Divider I)

A10. SENATE MEMBERSHIP

To report

that the terms of office of the following Senate members will expire on 31 July 2017 or are otherwise stepping down:

HEADS OF SCHOOLS

FMH

Professor R. Jowett (2017)

ACADEMIC REPRESENTATIVES

HUM

Dr R. Denison (2017) (Lecturer Rep)

FMH

Dr H. Adcock (2017) (Lecturer Rep)
Professor M. Frenneaux (2017)

SCI

Professor D. Andrews (2017)

SSF

Dr L. Biggart (2017) (Lecturer rep)
Dr D. Watson (2017)

To consider

the recommendation that the following members are approved:

HEAD OF SCHOOL REPRESENTATIVES

FMH

Professor R. Jowett (2020)

HUM

Professor Alan Finalyson (covering Professor Lee Marsden's Study Leave)

ACADEMIC REPRESENTATIVES

HUM

Professor Richard Hand (AMA) (2020)
Dr Mathias Neumann (HIS) (2020)

FMH

Professor M. Frenneaux (2020)
1 Vacancy to be confirmed shortly

SCI

Professor K. Yeoman (2020)

SSF

To be confirmed at the meeting

Please note that from the 2016/2017 Academic year all Academic Directors *may attend Senate and have the right to debate, but not to vote.*

A11. SENATE COMMITTEES – MEMBERSHIP

To consider
the recommendations in the report. SEN16D034 (Divider J)

*A12 HONORARY DEGREES AND APPOINTMENTS COMMITTEE

To consider
the confidential Honorary Degree nominations in the attached paper which are for award by UEA and Partner colleges from 2017/18. SEN16D035 (Divider K)

SECTION B:

ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED

Please look under 1. Business of the Agenda for details of how to view these documents.

No items have been received

SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. CONFERRMENT OF AWARD BY SENATE

To report
that the Vice Chancellor has exercised his power to effect a decision by Chair's Action with regard to Senate's degree awarding powers. The degree of MB BS has been conferred upon Ms Nishama Pillai with effect from July 2013 in order to correct a procedural irregularity.

SEN16A003

C2. LEARNING AND TEACHING COMMITTEE

To receive

a round-up report of the meetings of the Committee held on 25 January 2017, 15 March 2017 and 10 May 2017. SEN16D036

C3. ITEMS FOR REPORT

To receive

the items for report. SEN16D037

- (1) Heads of Schools for 2017/18
- (2) Union of UEA Students – Election 2017/18 Results

C4. DATES OF MEETINGS IN 2017/18

To report

that the dates of the Senate meetings have been confirmed as:

Wednesday 8 November 2017 – 2pm

Wednesday 28 February 2018 – 2pm

Wednesday 6 June 2018 – 2pm

SECTION D: RESERVED BUSINESS

No items have been received