

# THE SENATE



There will be a meeting of the Senate at 2pm on Wednesday 1 March 2017, in the Council Chamber, the Council House, University Plain.

Registrar and Secretary  
22 February 2017

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## AGENDA

### 1. BUSINESS OF THE AGENDA

Items in Section A are for discussion and action by the Senate. Items in Section B contain routine recommendations which will be deemed to have been approved at the meeting unless members of the Senate ask for them to be discussed. Items in Section C are for information only. Any member of the Senate may ask for an item from Section B or Section C to be moved to Section A by contacting the Secretary before 5pm on Monday 6 March 2017. Reserved items appear in Section D.

These Items can be found on the Committee's Blackboard site.

- Go to the UEA Portal site (<https://portal.uea.ac.uk/>) and log in
- Click on the Blackboard tab
- Then find the Senate Committee Blackboard site listed under My Organisations and look at the Meeting Papers folder for the relevant meeting.

The open items can be found online at the Committee Office website at <https://portal.uea.ac.uk/committee-office/uea-committees-and-boards/senate/senate-2016-2017>

### 2. MINUTES

To confirm  
the minutes of the meeting held on 16 January 2017. (Enclosed)

### 3. STATEMENTS BY THE VICE-CHANCELLOR

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## SECTION A: ITEMS FOR DISCUSSION AND ACTION

Please look under 1. Business of the Agenda for details of how to view these documents.

### \*A1. UEA PLAN IMPLEMENTATION PLANS

To consider  
the confidential implementation plan SEN16D016 (Divider A)

## SEN16A003

### \*A2. UNIVERSITY RESEARCH PERFORMANCE

To consider

a confidential report and recommendations from Pro-Vice-Chancellor (Research & Enterprise) Professor Fiona Lettice and Director of the Research and Enterprise Division, Helen Lewis. SEN16D017 (Divider B)

### \*A3. EMPLOYABILITY

To report

that in June 2016 Senate determined that that improving employability had to be a key University priority for 2016/17 and as such there should be an employability update at each meeting during 2016/17. Senate also endorsed the six strands of work identified to generate improvements:

- Employability in the Curriculum
- Course Portfolio
- UEA-wide Student Opportunities Programme
- Strengthening Management Information on Student Preparedness
- Academic Staff Training on Employability
- A TEF-Preparedness Review of each School during 2016/17

To consider

- (1) confidential oral reports on progress from the Associate Deans (Employability) from the Faculties of Arts and Humanities (Dr Wendy McMahon) and Medicine and Health Sciences (Dr Lisa Taylor); and
- (2) a confidential summary from the Joint Head of the Careers Service (James Goodwin). SEN16D018 (Divider C)

### \*A4. ASSESSMENT AND FEEDBACK

To consider

a confidential report from Helena Gillespie (Academic Director of Learning and Teaching Enhancement) and Rachel Paley (Learning and Teaching Manager). SEN16D019 (Divider D)

### \*A5. EFFICIENCY OF TEACHING

To consider

a confidential report from Caroline Sauverin (Head of Learning and Teaching Service - Systems). SEN16D020 (Divider E)

### A6. SENATE MEMBERSHIP

To report

that Dr Jenni Turner (Academic Representative for SCI) has resigned from the Senate with immediate effect.

To consider

the appointment of Dr Jonathan Kirby (MTH) for a 3 year period until 31.07.2020.

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**SECTION B:**

**ITEMS WHICH CONTAIN RECOMMENDATIONS BUT WHERE NO DEBATE IS ANTICIPATED**

Please look under 1. Business of the Agenda for details of how to view these documents.

**B1. HDAC MEMBERSHIP**

To report

- (1) that the new membership of the Honorary Degrees and Appointments Committee (HDAC) includes two members nominated by Senate from its own membership.
- (2) that members of Senate were invited to nominate a fellow member to serve on this Committee, for a three year period, and were reminded of the current membership:

Member of the UEA Professoriate (Chair) - The Vice-Chancellor (Professor D. Richardson)

One Academic Representative From each of the four faculties nominated by the relevant Faculty Executive, and who should not be the Dean - HUM – Professor L. Stonebridge (2018) FMH – Vacancy, SCI – Dr M. O’Connell, SSF – Professor G. Thomas (2018)

Two members of nominated by the Senate from its own membership - to be appointed

Up to two members co-opted by the Chair as required - Professor C. Bigsby

The Welfare, Community and Diversity Officer of the Union of UEA Students - Ms J. Swo

The Director of Development and Campaigns - Mr G. Byrne

Assistant Head of Alumni, Conferences and Events - Ms M. Padmore

Director of Finance, Planning and Governance – Mr I. Callaghan

Secretary - Assistant Registrar (Ms L. Williams)

- (3) that FMH have proposed Professor Rosalynd Jowett as the FMH representative on the Committee and SCI have proposed Dr Maria O’Connell as the SCI representative on the Committee both with end dates of 31.07.2019.
- (4) that two nominations were received from members of Senate
  - a) Dr Jon Sharp nominated by Jonathan Colam-French
  - b) Jonathan Colam-French nominated by Dr Jon Sharp

and both nominees have been invited to join the Committee for a term ending (31.07.2019).

**B2. UEA POLICY FOR APPROVING THE INTEGRITY OF UEA RESEARCH AND ENTERPRISE RELATED ACTIVITIES AND FUNDING**

To report

that a new policy has been developed and has been reviewed by the University Research Executive on 20<sup>th</sup> October 2016 and the University Enterprise Executive on 5<sup>th</sup> December and the University PGR Executive on 8<sup>th</sup> December

## SEN16A003

2016 and is recommended for approval. Once approved the policy will be incorporated within UEA's framework for managing research integrity.

To consider  
the attached policy SEN16D021 (Divider F)

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### SECTION C: ITEMS FOR REPORT

Please look under 1. Business of the Agenda for details of how to view these documents.

C1. DO SOMETHING DIFFERENT WEEK

To receive  
a report on the Do Something Different Week which is taking place w/c 27 February 2017. SEN16D022

C2. LEARNING AND TEACHING COMMITTEE

To receive  
a round up report from the Learning and Teaching Committee from its meetings on 19 October 2016 and 30 November 2016. SEN16D023

\*C3. RECOMMENDATION FROM THE HONORARY DEGREES AND APPOINTMENTS COMMITTEE

To report  
that the Vice Chancellor has approved, on behalf of Senate, the confidential recommendations from the Honorary Degrees and Appointments Committee for Emeritus Professor and Reader Nominations 2016/2017. SEN16D024

C4. DATE OF NEXT MEETING

To report  
that the next meeting of the Senate is scheduled for Wednesday 7 June 2017.

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### SECTION D: RESERVED BUSINESS

Please look under 1. Business of the Agenda for details of how to view these documents.

***No items have been received.***